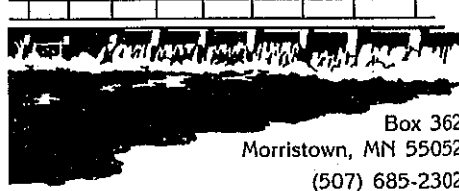


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN ZONING BOARD MEETING MINUTES Emergency/Regular Meeting 7 p.m. Monday, September 24, 2018

Members Present: Chairman Jim Longeran, Steve Felix, Mike O'Rourke, Mark Morris

Also Present: Council Member Tim Flaten, Mayor Kurt Wolf, Zoning Administrator  
Jesse Sanders and City Clerk/Treasurer Sheri Gregor

### 1. Call to Order:

An emergency/regular meeting of the Morristown Zoning Board was called to order, at 7:00 p.m., by Jim Lonergan, on Monday, September 24, 2018, in the Council Chambers at City Hall, 402 S. Division Street. The regularly scheduled meeting for Thursday, September 20, 2018 was postponed due to the tornado that ripped through the S.E edge of town, at approximately 6:30 p.m..

### 2. Additions/Corrections to Agenda:

Add "Storm" to New Business, and move to the top as A..

### 3. Additions/Corrections of Meeting Minutes:

Motion by Steve Felix, seconded by Mike O'Rourke, and carried unanimously to accept the August 20, 2018 meeting minutes as printed.

### 4. Report on Council Action Taken at Last Meetings:

A public hearing was held to receive public input on the variance request by Tina Varness, owner of 205 2nd Street S.E.. The variance was approved by the City Council.

### 5. Requests to be Heard:

Tim Flaten asked if he would need a zoning permit to replace his storm damaged existing fence. The consensus was as long as the fence is still in the same location, a permit would not be needed.

### 6. Old/Unfinished Business:

A. Motion by Steve Felix, seconded by Mike O'Rourke, and carried unanimously to continue the administrative violation fine schedule process, by sending a certified and first-class letter to the owner of 206 W. Bloomer Street.

B. Motion by Mike O'Rourke, seconded by Mark Morris, and carried unanimously to continue the fine structure for 105 1st Street N.E.; by sending certified and first-class notification letters of continuing fines to all three owners.

C. Motion by Mark Morris, seconded by Mike O'Rourke, and carried unanimously to instruct the City Clerk to issue a letter to Joe Kidder, owner of the Morristown Storage Units (StoreItAllHere), 9868 Morristown Blvd., alerting him that his zoning permit has expired, as of July 20, 2018; whereas the completion of a 25' hard surface driveway was required. Included in the motion, the Board is asking what the status is on the driveway entrance off of Hwy. 60 and his communication with the DOT if coming out to a Highway 60 turn lane.

6. Old/Unfinished Business: (cont.)

- C. (cont.) and to please be aware that expired permits are subject to the administrative fine process.
- D. The revision of specific ordinances was tabled.

7. New Business:

- A. Motion by Mark Morris, seconded by Steve Felix, and carried unanimously to recommend to the City Council to waive all September 20, 2018 storm related zoning permit fees, on existing footprint. The stipulation is that in order to qualify for the waived fee, you must contact with the City Clerk, giving your name, address, description of damage and photos by November 1, 2018. Included in the motion, if your structure(s) are to be demolished you will need to apply and receive a demolition permit, at no cost. Also once you establish when your building/repairs will begin, you must pull an application and obtain your zoning permit, (pre-construction), with the permit being obtained by April 1, 2019. Zoning permits are valid for one year.
- B. Andy Valentyn inquired if he were to purchase property in the industrial part of town, 105 Bloomer Street W, could he build an apartment building. After a discussion, the Board feels its best to keep the small industrial area we have for just that purpose. Jesse Sanders will contact Andy Valentyn with the Board's conclusion.
- C. There is an open seat on the Zoning Board, due to the passing of Jack Blackmer. The Board is asking for any one who may be interested in filling this vacancy to please notify the City Clerk before November 15, 2018. At that time the Board will take all applicants into consideration and make their recommendation to the Council for approval of appointment.

8. Zoning Administrator's Report:

Jesse Sanders informed the Board on the process being made by the open permits at 107 Main St. E. and 26 Chestnut St. E..

Discussion was had on a property where an application was received after the fact. Motion by Mark Morris, seconded by Steve Felix, and carried unanimously to send a notice of violation of Ordinance §152.097 A. 1., 2., and 3. and administrative fines to the owner of 412 Sidney Street W.. The violations are specific to putting in a non-permitted secondary driveway without going through the process of applying for a CUP (conditional use permit) following the parameters set forth and requiring a public hearing before approval. Another violation is installing a non-permitted utility shed. If Brad Potter has been in contact and has an agreement with the owner, no notice is necessary.

8. Zoning Administrator's Report: (cont.)

Permits Issued by Clerk:

- Meschke Construction – 303 Franklin St. W. – Lot 13, Block 27 – Adams & Allens Addition – Windows
- Tina Varness – 105 2nd St.S.E. – Lot 9, Block 15 – Morristown Original Town – Demolition of Camper Trailer
- Jack & Judy Blackmer – 305 Franklin St. W. – Lot 11, Block 27 – Adams & Allen Addition – Windows
- Matt & Sarah Valentyn – 108 Chestnut St. E. – Lot 1, Block 11 – Nathan's Addition – Remove Window, Replace with Siding
- Mandy Miller – 807 Division St. S. – Roof
- Chris & Sara Wunderlich – 208 Bloomer St. W. – Lot 6, Block 26 – Adams & Allens Addition – Garage Roof
- Kurt Hildebrandt – 201 Ann St. E. – Lot 11, Block 2 – Nathan's Addition – Garage New Roof, Rebuild Sidewall

Permits Approved:

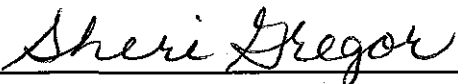
- Jerome & Marcheta Hurst – 107 Main St. E. – Lot 9, Block 9 – Morristown Original Town - Fence
- Tina Varness – 105 2nd St.S.E. – Lot 9, Block 15 – Morristown Original Town – Addition
- Laverne & Yvonne Marsh – 303 3rd St. S.E. – Lot 3, Block 7 – Nathan's Addition – Storage Shed
- Jade Smuda – 26 Chestnut St. E. – Lots 1, 2, 3, Block 12 – Nathan's Addition – Fence

Motion by Mike O'Rourke, seconded by Mark Morris, and carried unanimously to accept the Zoning Administrator's report.

9. Adjournment:

Motion by Mark Morris, seconded by Mike O'Rourke, and carried unanimously to adjourn. The meeting adjourned at 9:07 p.m..

10. Next Regular Meeting: Thursday, October 18, 2018

  
Sheri Gregor, City Clerk/Treasurer