

MORRISTOWN ZONING BOARD MEETING MINUTES
Regular Meeting Thursday, November 19th, 2020

Members Present: Chairman Jim Lonergan, Steve Felix, Tyler Velzke, Clay Rehtmeyer

Members Absent: Faye Golombeski, Zoning Administrator Syler Gregor

Also Present: City Clerk/Treasurer Lisa Duban, City Administrator Michael Mueller

1. Call to Order:

The Morristown Zoning Board regular meeting was called to order at 7:00 p.m. by Chairman Jim Lonergan on Thursday, November 19th, 2020, in the Council Chambers in City Hall, at 402 Division Street S. Morristown, MN 55052.

2. Additions/Corrections to Agenda:

Motion by Steve Felix, seconded by Tyler Velzke, and was carried unanimously to approve the agenda as printed.

3. Additions/Corrections of Meeting Minutes:

Motion by Tyler Velzke, seconded by Clay Rehtmeyer and was carried unanimously to approve the September 17, 2020 Zoning Board Meeting Minutes. No October meeting was held.

4. Report Council Action Taken at Last Meeting:

City Administrator Michael Mueller noted that City Council voted and passed Ordinance 2020-6 related to the Keeping of Chickens and Ordinance 2020-7 relating to Pollinator Gardens/Native Vegetation at the council meeting on November 16, 2020. The city lawyer is working on creating a summary version of these ordinances for publication in the newspaper which will be presented to City Council on December 7, 2020. These ordinances will come into effect at the time of publication in the newspaper.

5. Requests to be Heard:

No requests to be heard

6. Old/Unfinished Business:

A. Mobile home zoning permit cost to change to \$250 for single wide and \$400 for double wide suggested at the September 17, 2020 Zoning Meeting – City Administrator Michael Mueller confirmed that this change was approved by City Council and the changes were made to the Master Fee Schedule.

7. New Business:

- A. Mobile Home Permit time limit – the Zoning Board suggested that City Administrator Michael Mueller get in contact with the mobile home park owner to find out what their process/regulations are for moving homes in/out of the park. The Zoning Board can then review that information and create/adjust the City Ordinances accordingly. Item tabled until further information is received.
- B. Mark Moriarity Sr. – 34 Charlotte Street requesting final permit inspection for his shed – City Clerk Lisa Duban noted that the Zoning Administrator Skyler Gregor had emailed stating that he would not be able to make this meeting but he would have this duties caught up before next month's meeting.

8. Zoning Administrator's Report:

The Board mentioned that the Zoning Administrator should have a voicemail set up.

Permits Issued by City Clerk:

- 2020-45: Leon & Shirley Dahle – Lot 2, Block 1, Meschke South Haven 3rd Addition – 409 Thruen Street W. – new house with 2 car garage
- 2020-47: Harold Youtzy Jr. – Lot 2, Block 3, Meschke South Haven 3rd Addition – 410 Sidney Street W. – put prefab house on Footings – Radon Rock
- 2020-50: Mike & Adrienne O'Rourke – Lot 3, Block 14, Morristown Original Town – 202 Main Street E. – 24' x 16' garage addition
- 2020-31: Ralph & Kristen Barney – Lot 52, Mobile Home Community – 52 Charlotte Street – deck & ramp
- 2020-51: Jan Rossow – 101 E. Franklin Street – windows

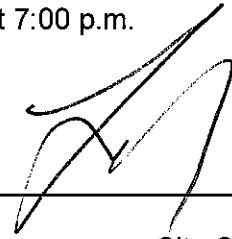
- 2020-52: Sharon & Jerry Voegele – 300 2nd Street SE – windows
- 2020-53: Riverside Mobile Home – Lot 32, Mobile Home Community – 73 Charlotte Street – install of mobile home
- 2020-54: Russell Bill – Lot 4, Block 2, Morristown Original Town, Meschke South Haven – 301 Sidney Street W. – remove and replace shingles and siding on dwelling and garage
- 2020-55: Cody Aksteter – PID 20.22.4.76.39 – 201 2nd Street NW – replace 3 basement windows

Permits Issued by Zoning Administrator: None at this time

Permits Closed by Zoning Administrator: None at this time

9. **Adjournment:** Motioned by Tyler Velzke seconded by Jim Lonergan, and was carried unanimously to adjourn at 8:03 p.m.

10. **Next Regular Meeting:** Thursday, December 17th, 2020 at 7:00 p.m.



Lisa Duban,
City Clerk/Treasurer