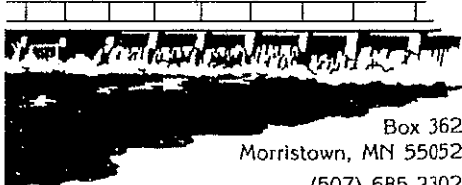


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN ZONING BOARD MEETING MINUTES Tuesday, December 12, 2017 Work Session/Meeting 7 p.m.

Members Present: Jim Lonergan, Steve Felix, Mark Morris, Jack Blackmer and
Mike O'Rourke

Also Present: Jesse Sanders, Deb Sanborn, Zoning Administrator John Byers and
City Clerk Sheri Gregor

1. Call To Order:

The work session/meeting of the Morristown Zoning Board was called to order, by Chairman Jim Lonergan, on Tuesday, December 12, 2017 at 7:00 p.m., in the Council Chambers at City Hall, 402 S. Division Street.

2. Other Business:

An email received from the Minnesota Pollution Control Agency, on a demolition burn inspection, at 9870 Morristown Blvd., was presented.

The Board viewed the letter sent to the owner of 305 1st Street NE, per City Code Land Usage Ordinance §152.094, requiring the minimum lot width of 80'; to be a buildable lot.

The Clerk informed the Board of the deadline date of December 04, 2017, given by letter to 9850 Morristown Blvd., of Ordinance §152.226 Non-Conforming Building Materials violation/penalty fine, has passed.

3. Zoning Administrator Position:

The City received two interested applicants for the zoning administrator position, which will be vacated, as of December 31, 2017. Both candidates were invited and present, at the Board meeting. They inquired about details related to the position.

The Board and retiring Administrator, John Byers, informed them of the fine points and duties this job requires. The Board felt that both candidates would be qualified to handle this position. After some discussion, a motion was made by Jack Blackmer, seconded by Mike O'Rourke, and carried unanimously to recommend to the City Council to offer the zoning administrator position to Jesse Sanders. If for some reason Jesse turns down the offer, then offer the position to Deb Sanborn. The new administrator will be given a list of the Zoning Board phone numbers.

4. Updating Specification Sheets:

The Board revised permit applications and specification sheets. A conditional use permitted certificate will be crafted.

5. Residential Housing Square Footage:

This item is tabled to the Thursday, January 18, 2018 meeting.

6. Zoning Administrator's Report:

Discussion continued on the violation letter sent to 9850 Morristown Blvd... If the structure in violation of Ordinance 152.226 still exists – A motion was made by Jack Blackmer, seconded by Mark Morris, and carried unanimously to send a second letter applying a new penalty fine of \$200.00, against LaCanne Paving, (if no action is taken the fine doubles monthly), bringing the total fine to \$300.00; if not corrected within 14 days of this dated letter.

Permits Closed:

1. Community Co-Op Oil Assn. (Morris Mart) – 26 E. Franklin St. – Lot 1, Block 8 – Re-face Sign/Re-image Canopy
2. Charlie Moline – 102 E. Main St. – Lot 4, Block 15 – Morristown Original Town – Deck w/ Steps
3. Tyler Velzke – 408 3rd St. S.E. – Sec 26/Twp109/Rng 022 – Siding
4. Jeff Wenker – 203 E. Washington St. – Lot 8, Block 14 – Morristown Original Town – Windows
5. Ken Trnka – 107 S. Division St. – Lot 12, Block 17 – Adams & Allens Addition – 12'X30' Deck & Patio
6. Steven Droog – 5 Front Street – Mobile Home Community – 10'X10' Utility Shed
7. Matt Boese – 202 W. Franklin St. – Lot 3, Block 23 – Adams & Allens Addition – Shingling
8. Lori Still – 401 S. Division St. – Sec 27/Twp109/Rng 022 – Siding/Overhang, Windows/Gutters
9. Archie's Bar (Monty Melchert) – 106 N. Division St. – Central Business District – Fence/Deck/Door
10. Anita Livingston – 104 W. Franklin St. – Lot 5, Block 24 – Adams & Allens Addition – 8'X10' Shed
11. JK Enterprises, Inc. – 9870 Morristown Blvd. – Hwy. Business District – Sign
12. David & Denise Thom – 307 S. Division St. – Sec 27/Twp 109/ Rng 022 – Demolition of Barn

6. Zoning Administrator's Report: (cont.)

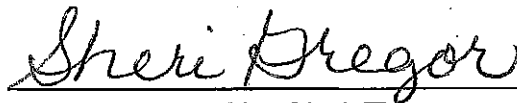
John Byers recapped what permits are still open, what progress has been made and when their one year expiration dates will be. The Board requests a letter be sent to the owner of 206 W. Bloomer St., alerting him that his permit expires on January 25, 2018 and penalties will result; as he has been given a violation warning of Ordinance §92.21, Building Maintenance and Appearance.

A motion was made by Jack Blackmer, seconded by Mark Morris, and carried unanimously to accept John Byers final zoning administrator's report.

7. Adjournment:

A motion was made by Jack Blackmer, seconded by Mike O'Rourke, and carried unanimously to adjourn. Adjournment was at 9:55 p.m.

The next regular Zoning Board meeting will be held at 7:00 p.m., on Thursday, January 18, 2018.


Sheri Gregor, City Clerk/Treasurer