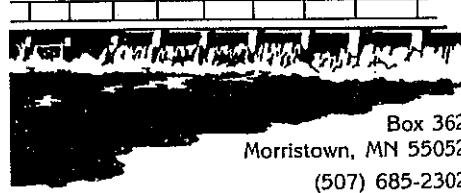


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN ZONING BOARD MEETING MINUTES Regular Meeting 7 p.m. Thursday, July 19, 2018

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Members Present: Jim Lonergan, Jack Blackmer, Steve Felix, Mike O'Rourke, Mark Morris
Also Present: Zoning Administrator Jesse Sanders, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Call to Order:

The regular meeting of the Morristown Zoning Board was called to order, at 7:00 p.m., by Jim Lonergan, on Thursday, July 19, 2018, in the Council Chambers at City Hall, 402 S. Division Street.

2. Additions/Corrections to Agenda:

Jim Lonergan adds to New Business C. Question on Deck. Motion by Steve Felix, seconded by Mark Morris, and carried unanimously to approve the agenda with the one addition.

3. Additions/Corrections of Meeting Minutes:

One correction was made to the June 21, 2018 minutes, as follows: Motion was made by Mike O'Rourke, seconded by Steve Felix, and **was carried** to continue on with the fine structure, by first-class and certified letters, to the owner of 206 W. Bloomer St. **Mark Morris voted "nay"**. Motion by Mike O'Rourke, seconded by Mark Morris, and carried unanimously to approve the June 21, 2018 meeting minutes as corrected.

4. Report on Council Action Taken at Last Meetings:

The Council adopted Ordinance 2018-5: An Ordinance Amending §152.092 Construction of Lots on Record, §152.094 Lot Designs Standards and §152.023 Construction of Nonconforming Lots of Record.

Brad Potter volunteered to replace Jesse Sanders as our Zoning Administrator.

The Produce Stand Specifications and the Farmer's Market differences were referenced.

5. Requests to be Heard:

None

6. Unfinished Business:

A. Brad Potter made contact with the owner of 206 W. Bloomer Street. The Board recommends the owner uses the same (material) siding to match the rest of the structure. Motion was made by Jack Blackmer, seconded by Mike O'Rourke, and carried unanimously that if the repairs are not completed by July 26, 2018, the administrative fines will continue, per City Ordinances §10.98 and §10.99, by first-class and certified letters, to the owner of 206 W. Bloomer Street.

6. Unfinished Business: (cont.)

- B. Discussion was had on information received by one owner of 105 1st Street N.E.. Motion by Steve Felix, seconded by Mark Morris, and carried unanimously to proceed with the format of the fining violation due on July 28th for the amount of \$200.00, in addition to the previous \$100.00, by first-class and certified letters to be sent to the three owners.
- C. The Board discussed where ordinances regarding outdoor above ground swimming pools need clarification and updating. Also mentioned were decks, ladders and gated fencing requirements. Brad Potter will speak with Mark Rahrck on how to approach these ordinances.
- D. Board members will review the proposed ordinance revisions and at their next meeting make the necessary amendments to recommend to the City Council.

7. New Business:

- A. Brad Potter is working with our engineer on the ditch drainage issue in the Meschke South Haven Addition. This is a city right-of-way regulation, not governed under the zoning code.
- B. Upon Jesse Sanders resignation as Zoning Administrator, Brad Potter, our City Administrator, has volunteered to fill in as the new Zoning Administrator. Brad will shadow Jesse and take over the position by January 1, 2019 or before.
- C. The question was raised on if a zoning permit was needed to build an unattached deck. The answer "yes". An unattached deck, greater then 50 square feet in size, is considered functionally related to principal use and at any point extends above grade.

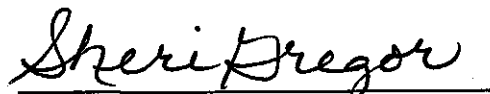
8. Zoning Administrator's Report:

Jesse Sanders reported there are several permitted projects completed. He will get owner's signatures to closed out their permits.
Jesse brought forward questions he's been asked on driveway sizes/green space and what determines a permit needed for renovated or totally rebuilt decks.
Brad Potter will write a letter to JK Properties, Inc. on the fact that their zoning permit expires on July 20, 2018 and they have not hardsurfaced the entry off Hwy 60 into 25' onto property.
Motion by Steve Felix, second by Jack Blackmer, and carried unanimously to accept the July 19th Zoning Administrator's Report.

9. Adjournment:

Motion by Mike O'Rourke, seconded by Jack Blackmer, and carried unanimously to adjourn.
The meeting was adjourned at 8:50 p.m..

10. Next Regular Meeting: Thursday, August 16, 2018


Sheri Gregor, City Clerk/Treasurer