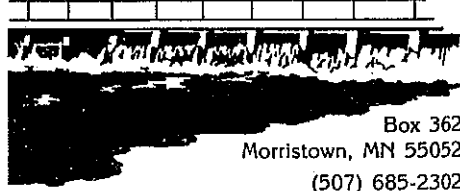


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN ZONING BOARD MEETING MINUTES

Thursday, June 21, 2018 Regular Meeting 7 p.m. Public Hearing 7:30 p.m.

Page 1 of 3

Members Present: Jim Longeran, Steve Felix, Mike O'Rourke, Mark Morris

Members Absent: Jack Blackmer

Also Present: Brian Brunner, Linda Dahle, Zoning Administrator Jesse Sanders, City Administrator Brad Potter and City Clerk Sheri Gregor.

1. Call to Order:

The regular meeting of the Morristown Zoning Board was called to order, at 7:03 p.m., by Jim Lonergan, on Thursday June 21, 2018, in the Council Chambers at City Hall, 402 S. Division Street.

2. Additions/Corrections to Agenda:

New Business B. Dog Kennel was added. Motion by Steve Felix, seconded by Mark Morris, and carried unanimously to approve the agenda with the one addition.

3. Additions/Corrections of Meeting Minutes:

Motion by Mark Morris, second by Mike O'Rourke, and carried unanimously to approve the May 17, 2018 meeting minutes as presented.

4. Report on Council Action Taken at Last Meetings:

The Council approved to amend ordinances pertaining to lot size, directing the Zoning Board to hold a public hearing on June 21, 2018.

Brad Potter will spearhead working with the Council and Board to compile an updated comprehensive land use plan.

5. Requests to be Heard:

Brian Brunner presented his zoning application to add an accessory building on his property at 313 Thruen Street. Motion by Mark Morris, seconded by Mike O'Rourke, and carried unanimously to approve Brian's zoning permit. The exception was made to allow Brian Brunner to have a gravel access drive, with the requirement that at which time the section of 4th Street S.W.(west of Brian's property) is improved, the access drive to the accessory building (garage) must be hard surface.

6. Old/Unfinished Business:

- A. Motion was made by Mike O'Rourke, seconded by Steve Felix, and was carried to continue on with the fine structure, by first-class and certified letters, to the owner of 206 W. Bloomer St. Mark Morris voted "nay". The Zoning Administrator and City Administrator will attempt to contact the owner.

At 7:30 pm, a motion was made by Mark Morris, seconded by Steve Felix, and carried unanimously to temporarily close the regular meeting, in order to hold the scheduled public hearing.

The **PUBLIC HEARING** was opened for input from citizens regarding the ordinance amendment of Section §152.092 of the City Code Construction on Lots of Record and §152.094 Lot Design Standards allowing to reduce the minimum Lot Width of Minimum of 80 lineal feet. One citizen was in attendance for this hearing.

Jim Lonergan closed the public hearing. Motion by Mark Morris, seconded by Mike O'Rourke, and carried unanimously to reopen the regular Zoning Board meeting

Motion by Mark Morris, seconded by Mike O'Rourke, and carried unanimously to direct our City Administrator to put language into amending Ordinances §152.092, §152.094 and §152.023 to allow 66' width lots prior to May 6, 2002 that were lots of record to be permissible building sites for primary structures.

Brad Potter will assist Linda Dahle with the Quick Claim Deed, removing the 12' trail. The results of the hearing and an amendment will be reported to the City Council.

6. Old/Unfinished Business: (cont.)

- B. Motion by Steve Felix, seconded by Mike O'Rourke, and carried unanimously to send letters to the owners of 105 1st Street N.E., alerting them that their zoning permit expires on June 28, 2018 and administrative fines will be enforced. Documentation was to be presented at this meeting, proof of a signed building contract with a scheduled start date, for an extension to be considered.
- C. The owner of 106 N. Division Street submitted the zoning application with payment for the permit and administrative fine violation; that was due to building without obtaining a zoning permit. The permit application was approved.
- D. Proposed ordinance revisions are tabled until the next zoning meeting.

7. New Business:

- A. Discussion was had on Ordinances §152.075 Zoning Permits Required B. No zoning permit required and §152.222 Swimming Pools; Outdoors. Brad Potter will present updated revisions and more specific details on above ground pools.

8. Zoning Administrator's Report:

Brad Potter spoke on updating the 2001 Land Use Plan. The Board made suggestions on some rezoning changes. Brad asks about future expansion of family homes, townhomes or a fourplex, solar conversion farm, commercial, industrial, sewer/water and infrastructure. Brad will keep the Board informed.

Lee Anderson inquired if they needed a permit to partially enclose a dog kennel. No permit is required, but a side wall cannot be tin; wood is recommended (roofs can be tin). The kennel may not be used as a storage facility.

Roger Peters changed his mind and is not going to install a fence.

Todd Baldwin inquired if he needed a permit to move and raise his existing deck and perhaps build new steps. No permit is required. He was given a letter of confirmation signed by the zoning administrator to present to the MHC manager.

Zach Timm bought 12 acres on the west end of the city limits. He/his family asked questions on what's permitted according to the city code..

Evan Linde inquired about a carport. He was sent the ordinance.

The contractor for Brad and Lori Still inquired if a permit was needed to build wooden front entry steps. No permit is needed for steps unless they become of the square footage of what's considered a deck.

Suzanne Krause inquired about needing a permit for a four season door and concrete slab. No permit is needed for the Krause's project.

Permits Issued by Clerk:

1. Tod Liverseed – 403 3rd Street S.E. – Six Windows

Permits Approved:

1. Jason and Michelle Sticken – 404 Thruen Street – Lot 5, Block 2 – Meschke South Haven 3rd Addition – Deck
2. Val and Sue Kruger – 203 1st Street N.E. – Lot 1, Block 7 – Morristown Original Town – Deck
3. Archie's Bar – 106 N. Division Street – Lot 4, Block 8 – Morristown Original Town – Stage
4. Brian and Sheryl Brunner – 313 Thruen Street – Lot 1, Block 1 – Meschke South Haven 2nd Addition – Accessory Building

Motion by Steve Felix, second by Mark Morris, and carried unanimously to accept the June 21st Zoning Administrators Report.

9. Adjournment:

Motion by Steve Felix, second by Mark Morris, and carried unanimously to adjourn.

The meeting was adjourned at 9:27 p.m..

10. Next Regular Meeting: Thursday, July 19, 2018



Sheri Gregor, City Clerk/Treasurer