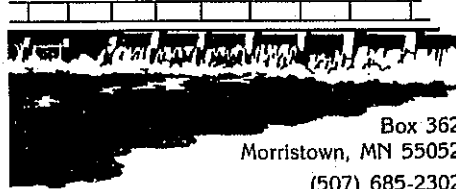


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular 7:00 p.m. Public Hearings 7:15 p.m. & 7:30 p.m. December 17, 2018

Council Present: Mayor Kurt Wolf, Lisa Karsten, Kathy Wolf, Seth Prescher, Tim Flaten

Others Present: Jack Schwichtenberg, Tony Lindahl, Mark Morris, Steve Nordmeier,
City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Assistant Mayor Lisa Karsten called the regular mid-month meeting of the Morristown City Council to order on Monday, December 17, 2018 at 7 p.m., in the Council Chambers, at 402 Division Street. S.. Kurt Wolf arrived at 7:06 p.m..

2. The Pledge of Allegiance was recited.

3. Additions/Corrections to Agenda:

Item 6. Unfinished Business A. EDA Grant Loan Program is tabled until the January 7, 2019 meeting. Motion by Seth Prescher, seconded by Tim Flaten, and was carried unanimously to approve the agenda, with the said correction.

4. Comments and Suggestions from Citizens Present:

Steve Nordmeier noted that no November City Council meeting minutes were on the website and today's meeting agenda wasn't on the site as of this morning. Brad Potter and Sheri Gregor will get those on the website.

5. Consent Agenda:

Motion by Seth Prescher, seconded by Kathy Wolf, and was carried unanimously to approve the Joint City Council/Zoning Board Work Session minutes from November 14, 2018 and the Zoning Board Meeting minutes from November 15, 2018.

6. Unfinished Business:

A. The EDA Grant Loan Program item is tabled until the January 7, 2019 meeting

B. Motion by Seth Prescher, seconded by Lisa Karsten, and was carried unanimously to pay off the principal on the Community Center bond.

C. Motion by Seth Prescher, seconded by Lisa Karsten, and was carried to move forward with Eckberg, Lammers as the city's criminal attorney, with a three year contract.

Tim Flaten abstained.

Seth Prescher motioned, seconded by Tim Flaten, and was carried unanimously to open the 7:15 p.m. public hearing. The hearing was open to public input on the assessment of administrative penalties to the taxes of a property, for unpaid violation fines. Motion by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to close the hearing at 7:20 p.m.

- E. Motion by Seth Prescher, seconded by Tim Flaten, and was carried unanimously to approve Resolution 2018-27: Authorizing Assessment of Administrative Fines for Collection in 2019.
- D. Options were discussed on the open Public Works Operator position. The leading candidate will be offered the job. If he declines the position, it will be reposted for on call part-time employees.

Tim Flaten motioned, seconded by Seth Prescher, and was carried unanimously to open the 7:30 p.m. public hearing. Brad Potter explained the proposed amendments to Chapter 50 Sewers, Ordinances §50.116 Administration and §50.117 Disconnection for Late Payment and Chapter 51 Water, Ordinance §51.54 Payment of Charges; Late Payment; Collection. Promoting automatic withdrawal (from customer's bank account) and future online and credit card payments were talked over. Lisa Karsten motioned, seconded by Seth Prescher, and was carried unanimously to close the public hearing at 7:48 p.m..

- F. Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to approve Ordinance 2018-7: Amending Chapter 50 Sewer, Section User Rate Schedule for Charges, Ordinance §50.116 and §50.117; with Brad Potter amending the structure as discussed.
- G. Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to approve Ordinance 2018-8: Amending Chapter 51 Water, Section Rates and Charges, Ordinance §51.54; with Brad Potter amending the structure as discussed.
- H. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve Resolution 2018-28: A Resolution Adopting the Final 2018 Property Tax Levy, Collectible in 2019 and the Final Budget for 2019.

7. New Business:

- A. Brad Potter asks the council to review the sewer and water budget funds for water and wastewater improvements needed next year.
- B. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to confirm the hiring of Austin Schulz, on November 15, 2018, as a part-time city public works employee for snowplowing at \$25.00 per hour.
- C. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously verifying the hiring of Richard Gauthier, on September 16, 2018, as a part-time city public works and custodial employee at a wage ranging from \$13.85 to \$24.01; dependent on his responsibilities.
- D. Per the August 13, 2018 work session discussion, motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to approve that current employees receive a cost of living raise of 1.5%, effective January 1, 2019 and based upon employee's anniversary performance review an annual employee 0%-3% merit increase.

7. New Business: (cont.)

E. Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve Proclamation 2018-1: A Proclamation Officially Recognizing January 20-26, 2019 as the National School Choice Week (NSCW) in Morristown.

8. Correspondence and Announcements:

Received a Christmas card from Amy Klobuchar, from Bolton & Menk a large 2019 calendar, "The Night Before Christmas" storybooks and Funky Chunky popcorn and from BevComm a box of chocolates.

9. Claims and Accounts:

A. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to pay the December 17, 2018 mid-month claims and accounts totaling \$20,023.44 from the General Fund, \$6,809.20 from the Fire Department Fund, \$406.76 from the Water Operations Fund, \$6,425.58 from the Wastewater Operations Fund and \$5,675.13 from the Refuse Fund. Claims needing to be paid before the end of the year, authorized by Brad Potter and Sheri Gregor, were \$4,139.00 from the General Fund and \$651.10 from the Water Operations Fund

10. Council Discussion and Concerns:

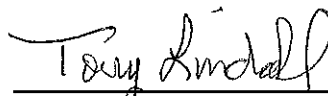
Lisa Karsten thanked Kurt Wolf for his two years of excellent mayor service. Seth Prescher reminded the council of Leadership Conferences for Newly Elected Officials and Experienced Officials. Seth will be attending the Brainerd, MN conference on February 22-23, 2019.

11. Adjournment: Motion by Seth Prescher, seconded by Lisa Karsten, and was carried unanimously to adjourn the meeting. The meeting adjourned at 8:25 p.m..

12. Next Regular Meetings: Monday, January 07, 2019 and Monday, January 21, 2019

Attest:


Sheri Gregor, City Clerk/Treasurer



Tony Lindahl, Mayor