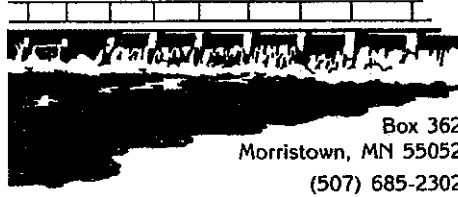


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## **MORRISTOWN CITY COUNCIL MEETING MINUTES** **Regular Meeting and Public Hearings Monday, December 2, 2019**

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski

Others Present: City Attorney Mark Rahrick, City Engineer Rich Reverting, Fire Chief Adam Uittenbogaard, Rice County Deputy Sheriff Justin Hunt, Public Works Director Tim Minske, Public Works Operator Adam Schlie, Zoning Board Member Mark Morris, Commercial Club Members Dan Morris and Steve Nordmeier, Kurt Wolf, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Call to Order:

Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, December 2, 2019 at 7:00 p.m., in the Council Chambers, at 402 Division Street. S.

2. Pledge of Allegiance:

Allegiance to the flag was recited.

3. Additions/Corrections to Agenda:

Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the agenda, with the addition of New Business J. Mark Morris letter to the Morristown City Council.

4. Comments and Suggestions from Citizens Present:

5. Consent Agenda:

A. Police Report – November 2019

B. Fire Department Report – November 2019

C. Public Works Report – November 2019

D. City Council Meeting Minutes – November 18, 2019

E. Zoning Board Meeting Minutes – November 21, 2019

F. Skywarn Report – No Report

G. Community Center Report Ending – October 31, 2019

I. Financial Reports (Cash Control Statement, Interim Report, Capital Reserve Balances) Oct. 31, 2019

Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the Consent Agenda, minus the Public Works report. Public Works Director, Tim Minske, gave an oral report for November. Due to the weather, the water hydrants did not get flushed, in November, (for the last time " until next April). The mixer installation went well in the water tower. Tim, having concerns on the installation, is asking for a written guarantee, from the KLM Engineering company, and that the mixer won't freeze. Adam Schlie and Austin Schulz snowplowed the 6" snowfall for the City over the weekend. Tim expressed how impressed he was on how quickly Dahle Enterprise hauled away the snow and they did a fantastic job. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve of the public works report.

6. Unfinished Business:

- A. Zoning Board Vacancy – Motion by Tim Flaten, seconded by Jake Golombeski, and was carried unanimously to approve the zoning board's recommendation and appoint Skylar Gregor to fill the vacant seat on the zoning board, effective January 1, 2020.

7. New Business:

- A. Commercial Club Christmas Drawing – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to permit the Morristown Commercial Club to use the Community Center to host the Annual Christmas Drawing on Saturday, December 14, 2019, registration at 1pm, drawing at 2pm. Please bring a nonperishable food item or cash donation for the Food Shelf. Santa and Mrs. Claus will arrive at 1pm for pictures. The winners of the Outdoor Christmas Lighting Contest will be announced. New this year, the Commercial Club will be sponsoring a Christmas Tree Lighting Contest. The first 15 people to come in and sign up can decorate a tree starting on December 11th. The club would like them to come in during the business hours, but if for some reason they can't let Adrienne O'Rourke know and a she can let you in later. The trees will be judged and the one (1) winner, of \$50.00, will be announced during the drawing. Also, this year the Commercial Club and the Miss Morristown Royalty host a Grinchmas Party (a family event). Kids games at 5pm. Take your picture with the "Grinch". The Grinch Movie at 6pm. Pajama Party. Concessions available.
- B. School Museum Ramp – Motion by Tim Flaten, seconded by Kathy Wolf, and was carried to approve an Eagle Scout plaque be affixed on or near the museum ramp acknowledging Jacob Karsten's project. Abstained by Lisa Karsten.
- F. Resolution 2019- 38 A Resolution Accepting a Donation – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve Resolution 2019-38; accepting the donation of replacement LED lightbulbs for the street snowflake decorations from the Morristown Commercial Club.
- G. Cannon Valley Players Play Practice and Performances – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to permit the Cannon Valley Players the use of the Council Chambers in December 2019 and the Community Center in February 2020 on Sunday afternoons and Wednesday evenings, Hell Week February 23rd through February 27th, and play dates of Friday, February 28th, Saturday February 29th, and March 1st.
- H. 2020 Master Fee Schedule – Zoning Permit Extension Fee – The Zoning Board would like to recommend to the Council to add a permit extension fee on the 2020 master fee schedule.

PUBLIC HEARINGS – Motion by Lisa Karsten, to close the regular meeting and open the administrative fines public hearing at 7:15 p.m., seconded by Tim Flaten, and was carried unanimously. One property owner was present to state his case. After a discussion, Tim Flaten closed the first public hearing and open the utility assessments public hearing at 7:25 p.m., seconded by Lisa Karsten, and carried unanimously. Brad Potter explained the individual situations of the delinquent accounts. Tim Flaten motioned to close the second hearing, seconded by Lisa Karsten, and was carried unanimously to open the Truth-In-Taxation public hearing at 7:40 p.m... Brad Potter represented a final draft of his projected budget. Motion by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to close the third public hearing and reopen the regular meeting at 7:48 p.m..

- C. Resolution 2019-35: Authoring Assessment of Administrative Fines for Collection in 2020.

A motion was made by Jake Golombeski to adhere to the ordinances, resolutions and policies in place and assess the unpaid administrative violation fines to the property taxes of the owners as stated in Resolution 2019-35. There was no second to the motion, therefore the motion died.

7. New Business: (cont.)

- D. Resolution 2019- 36: Authoring Assessment of Delinquent Utilities for Collection in 2020 – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve Resolution 2019-36, assessing to the three property owners of delinquent utility payments to their property taxes, payable in 2020. Brad Potter will speak with one owner, if paying in January 2020, the assessment can be removed.
- E. Resolution 2019- 37: A Resolution Adopting the Final 2019 Property Tax Levy, Collectible in 2020 and the Final Budget for 2020 – The Council wishes to re-evaluate the 3% levy increase with their decision to be finalized at the December 16, 2019 meeting.
- I. City Administrator Report – Dollar General contractors inquired about permits for the 1-million-dollar project – site plans are being created. Water, sewer and garbage rates will be discussed at the next council meeting. Mr. Potter is working to finalize the city personnel policy. Brad and Tim Minske will discuss the treatment plant plans and this item will be on the next meeting agenda. Brad provided the Council with worksheets on fill out before the next meeting. As elected officials, what is the Council hearing from constituents, to prioritize items for compliance, things to address, etc.
- J. Mark Morris Letter of Resignation – Zoning Board committee member, Mark Morris; submitted his resignation letter to the council. Motion by Lisa Karsten, seconded Tim Flaten, and was carried unanimously to approved Resolution 2019-39, accepting the resignation of Mark Morris from the Morristown Zoning Board, after his replacement is appointed. The City Clerk will notify the other individuals that are interested in serving on the zoning board, to attend the January 16, 2020 zoning board meeting. The Zoning Board will recommend a nominee to the Council for appointment at the February 3, 2020 City Council meeting.

8. Correspondence and Announcements: None

9. Claims and Accounts:

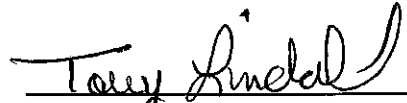
- A. Current and Accounts – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the current claims and accounts, for December 2, 2019, totaling \$26,789.47 from the general fund, \$309.90 from the fire department fund, \$1,615.96 from the water operations fund, and \$4,228.76 from the waste water operations fund.
- B. Late Claims and Accounts – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the December 2, 2019 late claims and accounts totaling \$4,501.61 from the general fund, \$198.45 from the fire department fund, \$338.78 from the water operations fund, and \$1,919.54 from the wastewater operations fund.
- C. End-of-the-Year Claims and Accounts – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the end-of-the-year claims and accounts, totaling \$6,397.92 from the general fund for the Mayor and City Council totaling \$2,197.50 for the Zoning Board, Administrator and Clerk, and \$7,800.00 for the Fire Department officers.

10. Council Discussion and Concerns: None

11. Adjournment:

Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 7:59 p.m.

12. Next Regular Meetings: Monday, December 16, 2019 and Monday, January 6, 2020 - 7 p.m.

  
Tony Lindahl, Mayor

Attest:

  
Sheri Gregor, City Clerk/Treasurer