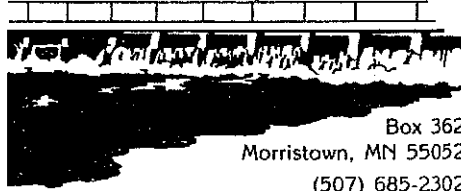


# City of Morrystown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morrystown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting Monday, November 20, 2017 7:00 P.M.

Present: Mayor Kurt Wolf, Council - Lisa Karsten, Kathy Wolf, Seth Prescher and Tim Flaten

Others Present: City Attorney Mark Rahrick, City Engineer Rich Revering, Mike O'Rourke, Dan Morris, Adrienne O'Rourke, Mark Morris, John Byers, Steve Nordmeier and City Clerk Sheri Gregor

1. The mid-month regular meeting of the Morrystown City Council was called to order on Monday, November 20, 2017 at 7:00 p.m., in the Council Chambers, at 402 S. Division Street, by Mayor Kurt Wolf.
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to the Agenda:  
Additions to the Agenda are under 5. Unfinished Business E. Snowplow Tires – Bids, and 6. New Business, J. Girl Scouts – Nov. 21, 2017 Wreath delivery, Waive fee, K. Zoning Board Administrator, John Byers, Resignation Letter, L. Resolution 2017-34: Resolution Accepting Resignation of John Byers and M. Advertise to fill Zoning Administrator appointment. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve the Agenda, with the additions as stated.
4. Comments and Suggestions from Citizens Present:  
Dan Morris, representing the Commercial Club, would like the Council to consider hiring a second person to clean/set-up the Community Center Hall. To have someone to be trained in to help and/or fill in. Also take a look the pay scale for that position.  
Mike O'Rourke request the Council have the Community Center Hall floor done again and the bar floor also. Two bids will be gotten, including a maintenance contract set up; to keep the waxing procedure going. Mike O'Rourke addressed the possibility of raising the Community Center hall rental rates for 2019.  
Steve Nordmeier mentioned the condition of the Community Center hall floor tiles by the southwest double doors, need repair.

5. Unfinished Business:

- A. After discussing whether to allow solar conversion farms, within the city limits, a consensus was reached. It is not in the best interest of the City for future growth, tying up land for such an extended amount of time. A resolution will be presented at the next meeting to deny an applicant's request to amend Chapter 152 allowing solar conversion farms. The need to update the City of Morristown's 2001 Land Use Plan was pointed out. Rich Revering will furnish information on the process to proceed.
- B. The public works shop lights will be updated to LED. The decision on what fund to disburse from and awarding the bid is tabled to the December 5, 2017 meeting.
- C. No applications have been received from any citizens volunteering to become part of the Complaint/Concerns/Comments Committee. This item will be revisited after the New Year.
- D. Lisa Karsten presented information comparing same size cities as to what they have in regards to one or more combinations a city administrator, city clerk/treasurer, city clerk, treasurer, deputy clerk, office assistant and office hours. The Council will examine the budget's unallocated monies from the general fund, as part of making a decision on which route to go in posting a position, at the December 18, 2017 meeting.
- E. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to have Tim Minske go forward with snow tires on the plow truck from Wholesale Tire for the bid of \$1,245.50 out of the 540 Heavy Machinery Account.

6. New Business:

- A. A discussion was held on the mayor and council member's annual salaries. With implementing a second regular meeting, that meeting will fall under the same criteria as an emergency, special or work session meeting pay of \$25.00, if attended.
- B. Seth Prescher will begin to create a firm posting policy to set guidelines for our social media sites, Facebook and Instagram post. The Council will review the draft during the December 18, 2017 mid-month regular meeting.
- C. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to approve Resolution 2017-28: Resolution Accepting Donation of hydro seeding from Dahle Sod Farm in the amount of \$2,500.00.
- D. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to accept Resolution 2017-29: Resolution Accepting Donation of a rock retaining wall in the amount of \$1,600.00 from Dan & Nancy Morris.
- E. A motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to accept Resolution 2017-30: Resolution Accepting Donation of trees in the amount of \$328.00 from Modern Woodmen & Pam Golombeski.

6. New Business: (cont.)

- F. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to accept Resolution 2017-31: Resolution Accepting Donation of Merry-Go-Round powder coating from VM Engineering. Lisa Karsten amends the motion, seconded by Kathy Wolf, and carried unanimously to include the dollar amount once that's available.
- G. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to go forward with Abdo, Eick & Meyers for our 2017 audit in the amount of \$11,450.00; authorizing Kurt to sign the service agreement.
- H. The proposed 2018 budget was reviewed at the November 13, 2017 work session meeting and no changes were made but for the decision to cover the general fund \$3,416.82 deficit by the unallocated funds.
- I. A motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve Resolution 2017-32: A Resolution Adopting the Proposed 2017 Property Tax Levy, Collectible in 2018 and the Proposed Budget for 2018, as listed: General Fund \$248,994.51, Fire Relief Fund \$5,000.00, Fire Department Fund \$11,425.00, Revolving Loan Fund \$2,000.00, Community Center Debt Fund \$77,775.00, and Fire Hall Debt Fund \$39,400.00 for a total of \$384,594.51.
- J. A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to waive the fee for the Girl Scouts to use the Community Center hall, on Tuesday, November 21st, to distribute the wreaths; and they are not allowed to use the big door.
- K. John Byers submitted his resignation letter, as Zoning Administrator, to Mayor Kurt Wolf. The Council praised John on being a great resource to the community and would like to publicly thank John for his years (19 years and 8 months) of service.
- L. A motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve Resolution 2017-34: Resolution Accepting Resignation of John Byers, effective December 31, 2017.
- M. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to advertise for a zoning administrator, in all the free avenues on the Clerk's list, the application deadline is 5:00 p.m. on December 8, 2017; if interested in the position invited to attend the Zoning Board's meeting on December 12, 2017 if they have questions, with the Zoning Board making their recommendation to the Council so the Council can make their appointment on Monday, December 18, 2017.

7. Correspondence and Announcements:

Items to be scheduled on the December 5, 2017 Agenda are Community Center hall floor tile repair, Community Center hall floor maintenance, contract and bids, Community Center hall rental rates for 2019. Items to be on the second January 2018 regular meeting agenda are the job description for the custodian and the review of the custodian. Lisa Karsten asks to hold the second regular meeting in January, due to Martin Luther King's Day, to Tuesday, January 16, 2017.

8. Claims and Accounts:

A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to approve to pay the November 20, 2017 Mid-Month Claims and Accounts totaling \$71,817.25 from the General Fund, \$363.22 from the Fire Department Fund, \$116.57 from the Water Operations Fund and \$200.00 from the Wastewater Operations Fund.

9. Council Discussion and Concerns:

Reminder of the Annual Morristown Commercial Club Christmas Drawing – Saturday, December 16th with registration beginning at 1 p.m. and the drawing at 2 p.m...  
Lisa Karsten requests the Mayor and Council to attend.

10. Adjournment:

A motion was made by Seth Prescher, seconded by Tim Flaten, and carried unanimously to adjourn. The meeting adjourned at 8:52 p.m.

11. Next Public Hearings: Monday, December 04, 2017 at 7:15 p.m. Rezone Property  
Monday, December 04, 2017 at 7:30 p.m. Truth in Taxation

12. Next Meetings: – Tuesday, Dec. 05, 2017 & Monday, Dec. 18, 2017

/s/ Kurt Wolf  
Kurt Wolf, Mayor

ATTEST:

/s/ Sheri Gregor  
Sheri Gregor, City Clerk/Treasurer