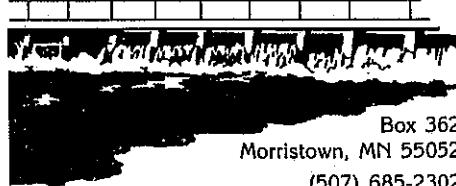


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m. Monday, November 19, 2018

Council Present: Mayor Kurt Wolf, Lisa Karsten, Kathy Wolf, Seth Prescher, Tim Flaten
Others Present: City Attorney Mark Rahrck, Jacob Womeldorf, Scott Scheafer, Tony Lindahl,
Tim Minske, Troy Dahle, Mark Morris, Dan Morris, Mike O'Rourke, Steve Nordmeier,
Miranda Hopkins, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Assistant Mayor Lisa Karsten called the regular meeting of the Morristown City Council to order on Monday, November 19, 2018 at 7 p.m., in the Council Chambers, at 402 Division Street. S., with Mayor Wolf arriving at 7:10 p.m..
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to Agenda:
Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to approve the Agenda as presented.
4. Comments and Suggestions from Citizens Present:
None
5. Appearance:
Jake Womeldorf, the City's Edward Jones Financial Adviser, explained what accounts we are invested in and the interest received. Jake gave details why we are seeing so much fluctuation and a drop in ending value and long term stated that the City has made annualized rate of return of 4.71% since 2009.
6. Unfinished Business:
 - A. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve the corrected Zoning Meeting Minutes.
 - B. Brad Potter spoke on the future ordinance amendments for past due accounts of the City utility services billing. Also talked over were options in additional ways to pay your utility bill; such as by credit card and online.
 - C. Brad Potter recommends prepaying the Community Center bond, of \$356,137.00, with an interest savings of \$26,076.00 or prepaying two years of payments at approximately \$140,000.00. This item is tabled until the December 3, 2018 meeting.

6. Unfinished Business: (cont.)

- D. Brad Potter suggests the City enter into an agreement with Rice County where Morristown provides snowplowing services (not sanding or salting) of county streets within our city limits; being reimbursed at the approximate rate of \$95.00 per hour. This item will be brought back to the Council once the Public Works department is fully staffed.
- E. Brad Potter is working on a replacement for the City's retiring attorney-at-law, Kurt S. Fischer. Current considerations are Rice County or Smith, Tollefson, Rahrlick & Cass law firm.
- F. The City received three bids for a Fire Department backup gas generator. Tim Minske recommends Blue Star at \$31,604.00. Electrical work will cost approximately \$16,000.00. Motion by Lisa Karsten to go with the Blue Star generator as presented, identifying it as the lowest responsible bid to be paid out of the fire account as identified including the electrical and the site prep and possibly a perimeter fence to keep it secured. Lisa Karsten amended her motion to exclude the fence, seconded by Seth Prescher, and carried unanimously.
- G. The City received 20 - 25 Public Works Operator applications. Brad Potter and Tim Minske will choose the finalists to be interviewed. Field tests and interviews will be held the week of November 26th - 30th by Brad Potter, Tim Minske and Lisa Karsten (Tim Flaten alternate).
- H. Motion by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve the corrected resolution for the annexation of Mary Schulz property.

7. New Business:

- A. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve Resolution 2018-24: Authoring Assessments of Standard Emergency Signs, for Collection in 2019, per the list as presented.
- B. Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to pay the current Zoning Administrator for any permits that transitioned from the previous administrator then closed in the current administrator's time frame.
- C. The Council requests the End-of-the-Year Claims to be on the December 3rd Agenda.
- D. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to go with the Todd Zimmerman 912/913 plan, as presented on insurance.
- E. Discussion was had on implementing an EDA grant loan program, encouraging reinvestment in downtown businesses. Mark Rahrlick will provide clear criteria suggesting either up or down in considering this program; for the December 17, 2018 Council meeting.
- F. AE2S, Scott Schaefer, engineer specialist, conversed on our waste water treatment plant upkeep, updates and major equipment improvements. The Council asks for a cost from Scott Schaefer and Bolton & Menk, Rich Revering.

8. Correspondence and Announcements:

Mike O'Rourke presented the City with a donation check from the Morristown Commercial Club, which pays the remaining cost of the Babe Nordmeier Field playground project, excluding one last bill yet to be paid.

An Assessments of Delinquent Utility Bills Hearing is scheduled for Monday, December 3, 2018 at 7:00 p.m..

The Truth-in-Taxation Hearing is scheduled for Monday, December 3, 2018 at 7:30 pm..

9. Claims and Accounts:

A. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve the November 19, 2018 Mid-Month Claims and Accounts totaling \$22,349.17 from the General Fund, \$5,690.76 from the Fire Department Fund, \$967.05 from the Water Operations Fund, \$4,668.16 from the Wastewater Operations Fund and \$4,776.72 from the Refuse Fund.

10. Council Discussion and Concerns:

Due to 2019 federal holidays, the meeting dates for the mid-month Council meetings have been rescheduled for the following Wednesdays; January 23, 2019 and February 20, 2019. The September 3, 2019 regular meeting will be rescheduled at a later date.

The requested open annual performance evaluation of City Clerk/Treasurer, Sheri Gregor, was held. After Sheri's review, a motion was made by Seth Prescher, seconded by Tim Flaten, and carried, to give a 2% raise. Opposed were Kurt Wolf and Lisa Karsten.

11. Adjournment:

Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to adjourn. The meeting adjourned at 10:35 p.m..

12. Next Regular Meetings: – Monday, December 3, 2018 and Monday, December 17, 2018



Kurt Wolf, Mayor

Attest: 

Sheri Gregor, City Clerk/Treasurer