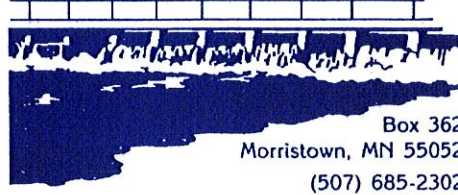


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Mid-Month Meeting - Monday, November 18, 2019

Council Present:: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski
Others Present: Steve Nordmeier, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. **Call to Order** - Mayor Tony Lindahl called the regular mid-month meeting of the Morristown City Council to order on Monday, November 18, 2019 at 7:00 p.m., in the Council Chambers, at 402 Division Street. S..
2. **Pledge of Allegiance** - The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:** - Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the agenda.
4. **Comments and Suggestions from Citizens Present:**
None
5. **Consent Agenda:**
 - A. **City Council Meeting Minutes –November 4, 2019**
 - B. **Commercial Club Minutes – October 21, 2019**
Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the consent agenda of the city council minutes from November 4, 2019 and the commercial club minutes from October 21, 2019.
6. **Unfinished Business:**
 - A. **Zoning Violators** – The 412 Sidney St. W. property is still not in compliance with the side corner lot setback of 20 feet, and administrative fines will be enforced for violations. The 204 Tower Circle property owner has corrected the utility shed rear yard setback.
 - B. **Wastewater Agreement with Pat Kaderlik** – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the attorney endorsed new wastewater agreement with Pat Kaderlik; motion amended to include, at \$80 per hour, not to exceed five hours a month, beginning December 1, 2019.
 - C. **Approval for Tim Minske Additional Compensation for WWTP** – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to increase the Public Works Director Tim Minske's salary pay to the hourly rate of \$32.18, an hourly increase of \$5.75, effective December 1, 2019; in lieu of the discontinuance of the full-time consultant contract.
 - D. **2020 City Budget Review Update** – The City's 2020 budget currently has a \$50,000 cushion. In February 2020, the sewer treatment plant bond will be paid off, although essential electrical panels and components need to be replaced at the wastewater plant.

D. (cont.) 2020 City Budget Review Update – Possible 2019 and 2020 street projects are projected to cost \$1.5 million and \$2.0 million respectively.

Moving forward we need to look at all our options as to raise revenue, reduce expenses (budget cuts), etc. to finance future expenditures.

In 2023, the current fire hall interest payments will begin to include the loan principal of \$75,000.

7. New Business:

A. Mayor, City Council, Zoning Board & Fire Department Officers Annual Pay Out

The annual salaries for the positions mentioned above will be on the end-of-the-year claims and accounts at the Monday, December 2, 2019 city council meeting.

B. Council Representative Appointment for Commercial Club – Motion by Lisa

Karsten, seconded by Tim Flaten, and was carried unanimously to appoint Brad Potter to represent the city in attending Morristown Commercial Club meetings, as seeing fit.

Going forward, the commercial club meeting minutes will no longer be part of the consent agenda, but be replaced by an instantaneous report (commercial club meetings occur immediately before the city's mid-month meeting) to be of interest to the city or this citizens from Brad Potter.

C. Inflow and Infiltration - Home Inspections –Typically the public works department

inspects household sump pumps to ensure the discharge is being properly transferred into the stormwater drainage system, and not into the sanitary sewer system. The City will be doing I and I inspections on for sale homes before they are sold. Further discussion will be had on this subject. The City may also provide free sewer line inspections to property owners.

D. City Administrator Report – The application for a small city development grant was

not submitted, however Brad Potter is looking into applying for small cities grants to see what financing could be approved for the City to provide assistance for the houses that would meet the criteria. A review of necessary update improvements at the wastewater treatment plant will be evaluated. The 2020 water, sewer and garbage rates will be reviewed at the December 16th meeting.

8. Correspondence and Announcements:

Abdo, Eick & Meyers – Preliminary Audit December 5, 2019, Field Audit January 22-24,

2020 – The City Clerk, Sheri Gregor, will begin working with our auditors in December 2019 to prepare of the field audit in January 2020.

9. Claims and Accounts:

A. Mid-Month Claims and Accounts – Motion by Lisa Karsten, seconded by Tim Flaten,

and was carried unanimously to approve the November 18, 2019 mid-month claims and accounts totaling \$3,201.73 from the general fund, \$1,680.63 from the fire department fund, \$229.05 from the water operations fund, \$4,247.73 from the wastewater operations fund and \$5,138.24 from the refuse fund.

10. Council Discussion and Concerns:

Tim Flaten brought concerns over the rash of break-ins that has been occurring around town. Residents are encouraged to report these incidents to law enforcement, even if nothing or nothing of much value was stolen.

Jake Golombeski asked if the resident with the generator and vehicles has been notified of our noise and nuisance ordinances and is this issue going to be resolved? Brad Potter reported he will follow up with the tenant and owner.

11. Adjournment:

Motion by Lisa Karsten, seconded by Jake Golombeski, and was carried unanimously to adjourn at 8:30 p.m..

12. Six-Month Performance Review – The City Public Works Operator employee's, Adam Schlie, closed six-month performance review is tabled until the December 16, 2019 city council's meeting.

**13. Next Regular Meetings: Mon., December 2nd and Mon., December 16th, 2019 - 7 p.m.
Public Hearings: – Monday, December 2, 2019 – 7:15 p.m. Administrative Fines,
7:25 p.m. Utility Assessments, 7:30 p.m. Truth-In-Taxation**



Tony Lindahl, Mayor

Attest:



Sheri Gregor, City Clerk/ Treasurer