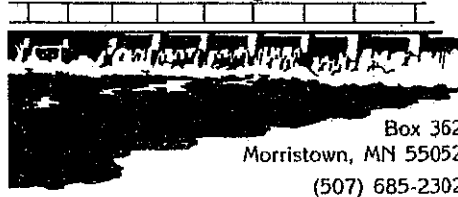


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Budget Work Session after Regular Meeting

Monday, November 16, 2020

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski

Others Present: Adam Uittenbogaard, Jack Schwichtenberg, John Ankrum, Troy Dahle, Linda Murphy, Steve Nordmeier, Dan Morris, Ryan Schiell, City Administrator Michael Mueller, City Clerk/Treasurer Lisa Duban.

1. **Call to Order:** Tim Flaten called the regular meeting of the Morristown City Council to order on Monday, November 16, 2020 at 7:00 p.m., in the Community Center great hall, at 402 Division Street.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:** City Administrator Michael Mueller added Roland Moesler ditch restoration. Motioned by Lisa Karsten, seconded by Kathy Wolf to approve agenda with one addition and was carried unanimously to approve the agenda.
4. **Comments and Suggestions from Citizens Present:** None
5. **Consent Agenda:**
 - A. **City Council Meeting Minutes- October 26, 2020**
 - B. **City Council Meeting Minutes- November 2, 2020**
 - C. **City Council Meeting Minutes- November 6, 2020:** Motioned by Lisa Karsten, seconded by Jake Golombeski, and was carried unanimously to approve the consent agenda with the 10/26/2020 meeting minutes, the corrected version of the 11/2/2020 meeting minutes and the 11/6/2020 meeting minutes.
6. **Unfinished Business:**
 - A. **Ordinance Relating to Chickens:** Lisa Karsten thanked the zoning board for the work they did on the ordinance. Lisa also noted that if the ordinance is approved, it is expected that residents will follow the ordinance and there may be criminal charges if not. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve Ordinance 2020-6.
 - B. **Ordinance Relating to Pollinator Garden/Native Vegetation:** Motioned by Tim Flaten, seconded by Lisa Karsten, and was carried by a majority vote to approve Ordinance 2020-7.
 - C. **Second Water Meters** –We have approximately 10 customers that have not replaced their primary meter and 10 that have not replaced their water only meters with the new cellular upgrade. There has been no change.
 - D. **Public Works Operator-** City Administrator Michael Mueller recommend hiring Travis Mullenmesiter for \$26/hr with no health benefits to start 12/1/2020. Tim Flaten and Michael Muller had discussed with Travis a 60-day review with a possible increase of \$1.00, COLA in January, and possible increase when he obtains a water license. Motioned by Tim Flaten, seconded by Kathy Wolf, and was carried unanimously to hire Travis Mullenmesiter for \$26/hr with no health benefits to start 12/1/2020 including a 60-day review with a possible increase of \$1.00, COLA in January, and possible increase when he obtains a water license.

E. Ryan Schiell- Michael Mueller noted that between 12/4/2015 to 11/2/2020, Ryan paid \$343.61 for his second water meter usage. Michael suggested that the city owe him \$1,114.94 since his water traveled through his primary water meter before his water only meter. Ryan Schiell commented that the problem was corrected when the water meter was replaced. Mayor Tony Lindahl noted that in the past Ryan had given him the impression that the issue was resolved and he was not looking for a rebate so he does not know why we are going back and paying him now. Ryan disagreed and noted that the issue began with the city clerk had sent a city employee to his house to check on his concerns of a water leak. The city employee stated that the meters were plumbed correctly and working properly, then at a council meeting that Ryan was not made aware of he was accused of stealing water. After that meeting Tim Minske inspected the meters and found that they were plumbed incorrectly. Tony stated that if we start giving credits, everyone in the city is going to want a rebate and this could become a bigger issue. Motioned by Tim Flaten, seconded by Lisa Karsten, and was carried by a majority vote to pay Ryan Schiell \$1,114.94 as reimbursement for being over charged for water.

F. 2019 Street Project- Michael Mueller noted that residents were sent letters on 11/11/2020 regarding the final public hearing for the 2019 street project which occurred on 5/4/2020. The administrator discovered that residents had only been notified of their total bill for the 2019 street assessment vs. being given the full information from the public hearing on 5/4/2020. Residents have not been charged interest so far this year and Michael recommended that no interest be charged until 2021. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried by majority vote to not charge interest until January 2021 for the 2019 street project.

G. Roland Moesler Ditch Restoration- The restoration/modification has not been completed as agreed upon at the 7/6/2020 City Council Meeting. Rick Vollbrecht and Linda Murphy expressed concerns about other properties with ditches that should be restored and if the proposed restoration is sufficient. Motioned by Jake Golombeski, seconded by Lisa Karsten, and was carried unanimously that a letter be sent to Roland stating that the restoration be complete by 1/1/2021. If he is unable to correct by that time, he must provide a plan by 1/1/21 on how he will restore the ditch along with a contract agreement with a contractor for the work and the work would need to be completed by 5/10/21. If these terms and deadlines are not met, the city will have the work completed and the cost will be assessed to his taxes.

7. New Business

A. City Administrator Report- COVID funds have been disbursed and the required reporting to the state has been completed. Michael requested that he work with Tim Minske on Standard Operating Procedures for Public Works (Water Tower, Sewer and maps for all Water Main shutoffs). Tim Flaten mentioned that while Tim is training the new operator it would be a good time to start writing down the procedures and it would be nice if they could be completed by the spring.

B. Posting for snow plowing or recall previous seasonal employees: Motioned by Tim Flaten, seconded by Lisa Karsten, and was carried by unanimously that the city reach out to Austin Schultz & Tyler Nusbaum, two previous seasonal employees, be contacted for seasonal snow plowing at the same wage they were at last year. If they are not interested, the position will be posted.

C. Resolution 2020-30- Polling Places for 2021: Motioned by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve resolution 2020-30.

D. COLA: Motioned by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve a 2% COLA wage increase for all city employees effective 1/1/21.

8. Correspondence and Announcements: It was noted that the Christmas drawing has been cancelled. They plan to have bags for shut-ins and there will still be a light contest. Steve Nordmeier noted concerns about the Commercial Club not receiving mail, possible missing files and that the PA system is not working correctly in the Community Center.

9. Claims and Accounts:

A. Current and Late Claims and Accounts: Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve claims and accounts.

10. Council Discussion and Concerns: None

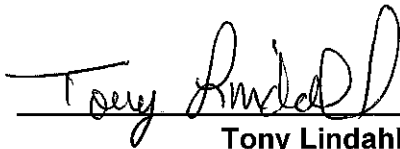
11. **Adjournment:** Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 7:51 p.m.
12. **Next Meeting:** Friday, December 7, 2020 – 7:00p.m.

Budget Work Session – 2021 Preliminary Budget – November 16, 2020 8:01p.m.

1. **Unfinished Business:**
 - A. **2021 Budget-** Discussion was tabled, the City needed more time to reconcile the books.
2. **Adjournment:** Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 9:37 p.m.

Attest:



Lisa Duban, City Clerk

Tony Lindahl, Mayor