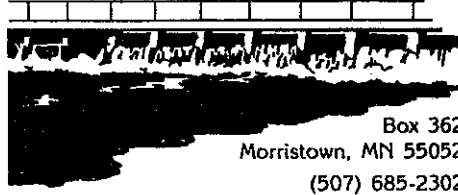


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting Monday, November 4, 2019

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski

Others Present: City Attorney Mark Rahrick, City Engineer Rich Revering, Fire Chief Adam Uittenbogaard, Rice County Deputy Sheriff Justin Hunt, Public Works Director Tim Minske, Jack Schwichtenberg, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Call to Order:

Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, November 4, 2019 at 7:00 p.m., in the Council Chambers, at 402 Division Street. S..

2. Pledge of Allegiance:

Allegiance to the flag was recited.

3. Additions/Corrections to Agenda:

Motion by Kathy Wolf, seconded by Lisa Karsten, and was carried unanimously to approve the agenda.

4. Comments and Suggestions from Citizens Present:

With the closing of Phil's Coffee Shop, Adam Uittenbogaard asked approval for the coffee drinkers to come socialize at the Morristown Community Center, in the Government Room, beginning at 5:00 a.m.. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to give a key to Troy Dahle (to open) for the north door entrance. The coffee hour continues through 9:00 a.m..

5. Consent Agenda:

- A. Police Report – October 2019
 - B. Fire Department Report – October 2019
 - C. Public Works Report – October 2019
 - D. City Council Meeting Minutes – October 21, 2019
 - E. Zoning Board Meeting Minutes – No Meeting
 - F. Skywarn Report – No Report
 - G. Commercial Club Minutes – October 21, 2019 – Not Available
 - H. Community Center Report Ending – September 30, 2019
 - I. Financial Reports (Cash Control Statement, Interim Report, Capital Reserve Balances) Sept. 30, 2019
- Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the Consent Agenda, minus the Zoning Board minutes (no meeting) and the Commercial Club minutes (not available).

6. Unfinished Business:

- A. Chad Wendel – 412 Sidney Street W. – The utility shed has been moved to meet to rear yard setback, although the 20' corner lot side yard setback code is in violation, at 7'. Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to move forward and have the city administrator begin the zoning violation fine process, due to non-compliance with the zoning code.
- B. Randy Werner – 204 Tower Circle – An agreement was signed documenting the utility shed must be moved, by November 15, 2019, to be within setback compliance.
- C. Beacon AMA System City Utilities – The City will be changing to a new water meter and cellular meter reading system. Preparations are being made with Beacon finalizing their cell tower study, Banyon Data System (utility software) upgrade to be compatible with Beacon software, and new water meters will be installed in all homes receiving city water service. The cost of this upgrade is forecast between \$80,000 to \$100,000.

7. New Business:

- A. City Administrator Report – WWTP - While a large-scale project is not scheduled, the most cost-effective plan for the wastewater treatment plant will be having crucial components replaced and continue to do so as necessary.
A new agreement will be made with Pat Kaderlik, our wastewater licensed contractor, being paid at an hourly rate as needed. Tim Minske has received licensure and will take over more responsibilities and receive additional pay.
When contracting with the Rice County Sheriff's Office for law enforcement, the City ceased to receive police state aid with this amount transferred to the Sheriff's Office and is used partially for the officer's Public Employee Retirement Association (PERA). Therefore, the city will be reimbursed for the 2018-2019 PERA funds, with the refund to be taken off the next quarterly law enforcement billing.
Brad Potter attended a FEMA meeting, also present was MNDOT, DNR, Senator John Jasinski, in Waterville.
Brad Potter and Sheri Gregor met with Two Lakes Design reviewing the redesigning the Morristown's website.
1st St. N.E., 2nd St. S.W., Division St. S., Franklin St., and Main Street W. have a few properties to be rezoned from commercial to residential.
The water tower must be drained for the mixer to be installed on November 15th. This however will not affect the water supply to the community.
Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to move forward approving the Public Works Department to purchase a new truck at approximately \$31,000 and a skid loader at \$24,000; based on the city administrator's breakout of monies from the public works capital reserve funds.

8. Correspondence and Announcements:

Jacob Karsten has completed building the ramp at the school museum, for his Eagle Scout project. The museum is adjacent to the feed mill located at 205 Bloomer Street E.

9. Claims and Accounts:

A./B. Current and Late Claims and Accounts – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the current claims and accounts, for November 4, 2019, totaling \$8,511.35 from the general fund, \$36,925.85 from the fire department fund, \$9,119.80 from the water operations fund, \$14,028.59 from the waste water operations fund and \$46.67 from the refuse fund; for the late claims and accounts totaling \$7,212.71 from the general fund, \$423.02 from the fire department fund, \$2,485.53 from the water operations fund, and \$5,460.75 from the wastewater operations fund, as presented.

10. Council Discussion and Concerns:

The white oak feed mill water wheel needs repair before it freezes. Arrangements must be made with the DNR to channel the water. The stop sign at the intersection of 2nd St. S.W. and Main St. W. has been distorted. Public Works will straighten the stop sign.

11. Adjournment:

Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to adjourn at 7:48 p.m.

12. Next Regular Meetings: Monday, November 18, 2019 and Monday, December 2, 2019 - 7 p.m.

Public Hearing: Truth- In-Taxation – Monday, December 2, 2019 at 7:30 p.m.

Attest: Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

Tony Lindahl
Tony Lindahl, Mayor