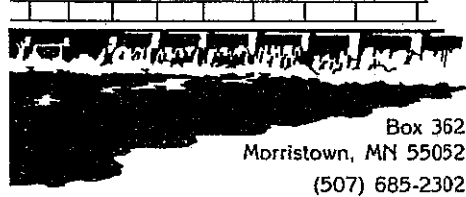


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m. Monday, October 5, 2020, Public Hearing 7:30 p.m.

**Council Present:** Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf

**Not Present:** Jake Golombeski

**Others Present:** Adam Uittenbogaard, Steve Nordmeier, Jack Schwichtenberg, Loren Dahle, Ralph Barney, Ryan Schiell, Jacob Duncan, Office Assistant Tasia Voegele, City Administrator Michael Mueller, Kurk Wolf, Leon Gregor, Linda Murphy, Skylar Gregor, Joe Caldwell, Robin Leaves, Jim Lonergan, Sandy Lindahl, Stan Merritt, Justin Hunt, Jim Schreffler, Linda Schreffler, Kristen Barney, Rocand Moesler, Melanie Hoppman.

1. **Call to Order** – Assistant Mayor Tim Flaten called the regular meeting of the Morristown City Council to order on Monday October 5, 2020 at 7:00 p.m., in the Community Center great hall, at 402 Division Street.
2. **Pledge of Allegiance** – The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda** –Removed item E on the consent agenda and tabling September 8<sup>th</sup> meeting minutes. Pulled the fire department report. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the agenda.
4. **Comments and Suggestions from Citizens Present:** John Ankrum thanked James Lundin for his last two years as a Custodian and helping him.
5. **Consent Agenda:**

**A. Police Report – September 2020**

**B. Fire Department Report – September 2020**

**C. Public Works Report – September 2020**

**D. City Council Meeting Minutes- September 21, 2020 and September 24, 2020**

The Fire Department Report was pulled for discussion. Adam Uittenbogaard has been working with the Michael Mueller and Tasia Voegele during the transition, he informed them that we received the state fire aid on the 1<sup>st</sup> and needs to be transferred to the relief association within 30 days. Previously discussed, there were three bills due to the fire department, one has been paid, leaving two bills which have not been paid. Adam Uittenbogaard requested authority for sealed bidding and advertise the sale of a 1984 Chevy. City Council requested Adam Uittenbogaard to email the City when he is ready to post it for sale, he is still working on the deadline. Mark Rahrick stated that deadline needs to be clear as to when the sealed bids need to be postmarked and the address where they need to be sent. Adam Uittenbogaard will forward the information to Michael Mueller for review. Adam Uittenbogaard asked if we have gotten any of the answers back from Faribault Insurance back from July 20, 2020 council meeting. Michael Mueller will reach out to find those answers. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried

unanimously to approve the fire department report. Motioned by Lisa Karsten, seconded by Kathy Wolf to approve the consent agenda minus the September 8, 2020 meeting minutes and financial report.

**6. Unfinished Business:**

- A. Resolution 2020-20 – Assessment for Administrative Fee 209 Tower Circle – Lawn Maintenance.** City Council approved the bid of \$100 dollars on September 21, 2020 to mow their lawn. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the assessment of fees for 2021.
- B. Public Works Operator One Year Performance Review-** Adam Schlie resigned and will not be keeping him on payroll.
- C. 2020 Personnel Policy-** The long-term absence (LTA) bank account could be utilized for employees to bank up time, such as emergencies up to 12 weeks in a year and is not paid out when they leave. Michael Mueller asked City Council if they like to put the employee's current sick time into the LTA and not convert the 10 sick days into PTO as discussed at the last meeting. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the addition of the long-term absence into the personnel policy that was approved on September 21, 2020.
- D. Fire Hall Bonds- Refunding Bonds Issuance-** Tammy Omdal from Northland Securities discussed refunding the 2015 fire hall bonds, as interest rates are lower. The bonds were priced this morning, there would be no structure change, instead a true interest cost of 2.33%, and a savings of \$48,110. Tammy Omdal thanked Michael Mueller for working with her for the last few months. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve Resolution 2020-23, accepting the refunding of the bonds.
- E. Second Water Meters –** Letters were sent to customers to pay for their approved second meter. We have approximately 25 customers that have not replaced their water only meters with the new cellular upgrade. Tasia Voegele is calling and will try to get that number down as best as possible. Tim Flaten stated to keep moving forward.

**7. New Business**

- A. Resolution 2020-21 A Resolution to Accept Adam Schlie's Resignation**  
Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve Adam Schlie's Resignation.
- B. Resolution 2020-22 A Resolution to Accept James Lundin's Resignation**  
Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve James Lundin's Resignation.
- C. City Council Approval to Post Custodian/ Set Up & Teardown Position-** The number of hours will vary as it is an on-call position. It will be published as a Custodian position, to help John Ankrum when he goes on leave or vacation. John Ankrum will take over the weekly Custodian duties. Motioned by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve to post a Custodian/ Set Up & Teardown position with a closing date of noon, October 30, 2020.

Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to close the regular meeting and open the public hearing at 7:30 p.m.

**PUBLIC HEARING- 7:30 P.M. –** An Ordinance Relating to Parking of Vehicles Along a Portion of 1st Street S.E. The ordinance states: "Vehicles that are parked or stored outside in the front yard area must be on a paved or graveled parking or driveway area, save and except that this requirement shall not apply to those properties abutting that portion of 1<sup>st</sup> Street S.E. that lies between Main Street E. and Washington Street E. so long as the parked vehicles do not obstruct any portion of the sidewalk on said properties". There was no discussion or concerns from anyone. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to

close the public hearing and re-open the regular meeting at 7:31 p.m. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve Ordinance 2020-5.

**8. Correspondence and Announcements:** It was addressed to put Adam Uittenbogaard's Halloween risk on the City website. Lisa Karsten would like confirmation from Michael Mueller about whom can set up the lighting for Infants Remembered in Silence (IRIS). He will contact Mike O'Rourke to put up lights.

**9. Claims and Accounts:**

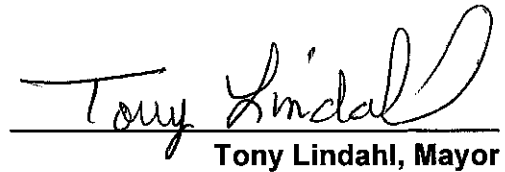
**A. Current and Late Claims and Accounts.**

Michael Mueller has not learned how to complete the claims and accounts yet but will work on them before the next meeting. Motioned by Timothy Flatten, seconded by Lisa Karsten, and was carried unanimously to approve the Fire Departments claims and accounts that were presented.

**10. Council Discussion and Concerns: None**

**11. Adjournment: Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 8:39 p.m.**

**12. Next Regular Meeting: Monday, October 19, 2020 7:00 p.m.**

  
Tony Lindahl, Mayor

Attest:

  
Michael Mueller, City Administrator