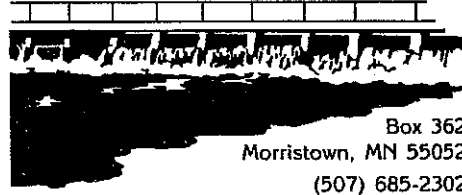


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES **Regular Meeting Tuesday, September 3, 2019**

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski
Others Present: City Attorney Mark Rahrack, City Engineer Rich Revering, Fire Chief Adam Uittenbogaard, Rice County Deputy Sheriff Justin Hunt, Public Works Director Tim Minske, Public Works Operator Adam Schlie, Jack Schwichtenberg, Steve Nordmeier, Lee Martin, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Call to Order: Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Tuesday, September 3, 2019 at 7:05 p.m., in the Council Chambers, at 402 Division Street. S..
2. Pledge of Allegiance: Allegiance to the flag was recited.
3. Additions/Corrections to Agenda:
Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the agenda.
4. Comments and Suggestions from Citizens Present: None
5. Consent Agenda:
 - A. Police Report – August 2019
 - B. Fire Department Report – August 2019
 - C. Public Works Report – August 2019
 - D. City Council/Joint Zoning Work Session/Budget Meeting Minutes – August 19, 2019
 - E. Skywarn Report – No Report
 - F. Commercial Club Meeting Minutes – August 19, 2019
 - G. Community Center Report Ending – July 31, 2019
 - H. Financial Reports (Cash Control Statement, Interim Report, Capital Reserve Balances)
Month Ending – July 31, 2019Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to accept the consent agenda minus the Commercial Club Meeting Minutes and to pull the Public Works Report.
Public Works Director, Tim Minske, reported on the cost of bids he has received on a mixer for the water tower and he is doing more research. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the public works report.
6. Appearance:
 - A. Lee Martin of Metering and Technology Solutions gave a break down presentation for city utilities, updating our software, meters and reading system to cellular/remote, using Beacon AMA. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the installment of the Beacon software at \$5,000.00 out of the water fund.

7. Unfinished Business:

- A. 2019 Street Improvement Project Bids – Brad Potter reported that bids are expected in by Thursday, September 12, 2019. Bids will be distributed to the Council, then discussed at the council meeting on September 16, 2019. Rich Revering is working on the feasibility study (scope of project/extent/cost) for the 2020 (Main /2nd) streets improvement project.
- B. Zoning/Permit Compliance Process –Brad Potter has sent letters and met with homeowners in regards to violation issues and problems. Mark Rahrick and Brad Potter have created a formatted process to follow in notification, opportunity for a hearing, and administrative fines.
- C. Utility Extension to Holland Avenue and Highway 60 Update – The Dollar General business is proposing to drill their own private well and septic system. This site would be annexed into the city. Mark Rahrick advises to negotiate a developer's agreement. To move forward, additional information needs to be gathered, such as their site plan, County approval of an access drive or a city street to access this site, city sewer/water when feasible, etc..
- D. Resolution 2019-29: Adoption of Fines for Administrative Violations – The administrative zoning permit fine is set at \$200.00. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve Resolution 2019-29: Adoption of Fines for Administrative Violations, as drafted.

8. New Business:

- A. Tim Minske's Emergency Compensation Pay – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to compensate Tim Minske for emergency situations, which arose from May through August of 2019, equaling 21.5 hours, at the rate of \$26.43 @ 6 hours & \$39.64 @ 15.5 hours.
- B. City Administrator's Report – Brad is addressing permit issues. The RFP (request for proposal) went out for back-up snowplowing. Brad is reviewing numbers for the city department budgets.
- C. 2020 Budget Update – The Council and Administration are aiming to keep the tax levy at a 3% increase. The proposed levy will need to be finalized at the next council meeting.

9. Correspondence and Announcements: None**10. Claims and Accounts:**

- A./B. Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the current claims and accounts, for September 3, 2019, totaling \$15,151.65 from the general fund, \$1,988.58 from the fire department fund, \$2,733.87 from the water operations fund, and \$10,047.14 from the waste water operations fund; for the late claims and accounts totaling \$10,836.14 from the general fund, \$249.94 from the water operations fund, \$2,892.47 from the wastewater operations fund and \$46.66 from the refuse fund, as presented.

11. Council Discussion and Concerns:


Lisa Karsten is concerned about the gravel access drive off of Franklin St. W. into the mini-storage site at 9868 Morristown Blvd.. Conditions of the development will be reviewed to determine if this access is allowed. Tim Flaten is suggesting a speed limit reduction on Hwy 60 through the area of the roads that access Morristown. Rich Revering cautions if the State does a speed study, it could go the other way. Brad Potter will check on this matter.

12. Adjournment:

Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 8:08 p.m.

13. Next Regular Meetings: Monday, September 16, 2019 and Monday, October 7, 2019 both at 7:00 p.m.

Attest:


Sheri Gregor, City Clerk/Treasurer


Tony Lindahl, Mayor