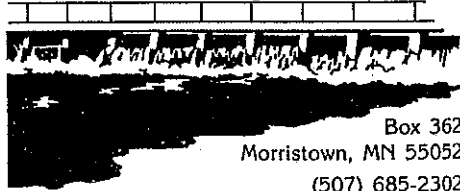


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## **MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting 7:00 p.m. Monday, August 20, 2018**

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Council Present: Mayor Kurt Wolf, Council Members-Lisa Karsten, Kathy Wolf, Seth Prescher and Tim Flaten

Others Present: Public Works Director Tim Minske, Commercial Club President Dan Morris, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Mayor Kurt Wolf called the regular meeting of the Morristown City Council to order on Monday, August 20, 2018 at 7:10 p.m., in the Council Chambers, at 402 Division St. S..
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to Agenda:  
Added to New Business is F. Resolution 2018-14: Accepting the Resignation of Kristine Strobel, G. Post Custodian Position Opening and H. Stop Signs at Ann and 2nd Streets. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve the Agenda, with the three additions.
4. Consent Agenda:  
Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve the June Interim Report.
5. Comments and Suggestions from Citizens Present:  
Dan Morris reported on the condition of the Community Center, common area, water fountain, bathrooms, ATM and parking lot, after the Saturday night rental event. The total cost of maintenance and repairs will be discussed and submitted to the renter. The Council talked over what steps could be taken to prevent this type of situation in the future. Dan Morris also asks if the City would consider crack filling the alley south of the Methodist Church. This item will be on the next meeting agenda.
6. Unfinished Business
  - A. Tim Flaten presented the Council with the Lockerby cost to repair just the two double doors and overhead door thresholds in the Community Center great hall, at this time. Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to proceed with the Lockerby bid of \$1,322.00, to repair the door entries in the great hall. Brad Potter will contact Lockerby.
  - B. Mr. Potter informed the Council that Attorney Mark Rahrlick drafted a "Maintenance Agreement" between the City and the Morristown Mobile Home Community; in which the MHC owner(s) will sign. The City Public Works Department will maintain their utilities system of water, sewer, storm sewer and flush the hydrants.
  - C. The 2019 Proposed Public Works Budget was reviewed and critiqued.

**7. New Business:**

- A. Motion by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to accept Resolution 2018-13: A Resolution Accepting Donation, for the Babe Nordmeier Field playground, from the Morristown Firemen's Relief Association for \$5,000.00.
- B. Tim Minske is looking into a backup generator for the Public Works Building. The generator would be placed on a platform and be mobile; in case it would be needed at the wastewater treatment plant or well house. The projected cost is \$3,500.00 to \$4,000.00
- C. Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to purchase, not to exceed \$38,000.00 from Macqueen Equipment Group, a 2004 Elgin Pelican Street Sweeper. The current 1982 street sweeper will be sold; cutting the working motor out and scrap out the rest.
- D. The 60-month copier rental agreement with Toshiba expires in November. The administrator and clerk will obtain one or two more vendor dealers bids, before reaching a decision on which technology business to enter an agreement with.
- E. Brad Potter had the Community Center roof inspected. He received a list of needed repairs (membrane and scoffers) at the estimated cost of \$3,500.00. A bid has been received from Ballman Roofing & Coating and expecting a bid from Lockerby. Motion by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to authorize Brad Potter to move forward with the roof repairs, not to exceed \$3,500.00
- F. Motion by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to approve Resolution 2018-14: A Resolution Accepting the Resignation of Kristine Strobel.
- G. Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to post the open custodian position, using the traditional posting methods with a two week deadline. The Interview Committee will be Kathy Wolf, Seth Prescher and Brad Potter. Discussion was had to; in the near future; possibly hire a Community Center Manager to oversee, market, schedule, rent, lineup security and delegate tasks for rental and community events.
- H. Concerns have been raised on the safety of children, with the traffic/speed on 2nd Street S.W. and the Ann Street W. intersection. The Council is looking at safety options, especially with the soon-to-be playground area, in addition to the volleyball and basketball courts located by the Babe Nordmeier Field. A few considerations are painted cross walks, law enforcement, signage, speed bumps and 3-way stop signs. The Council wishes to consult with Rich Revering, City Engineer, at the next Council meeting, on this issue.

**8. Correspondence and Announcements:**

None

9. Claims and Accounts:

Motion by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously approving to pay the August 20, 2018 Mid-Month Claims and Accounts totaling \$6,271.11 from the General Fund, \$31,929.24 from the Fire Department Fund, \$19,475.00 from the Fire Hall Debt Fund, \$2,437.35 from the Water Operations Fund and \$1,674.47 from the Wastewater Operations Fund.

10. Council Discussion and Concerns:

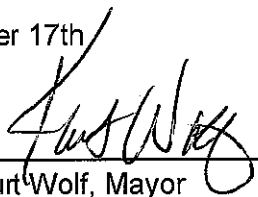
None

11. Adjournment:

Motion by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to adjourn. The meeting adjourned at 9:40 p.m.

12. Budget Work Session: August 27, 2018 at 7pm

13. Next Regular Meetings: – September 10th and September 17th

  
\_\_\_\_\_  
Kurt Wolf, Mayor

Attest:

  
\_\_\_\_\_  
Sheri Gregor, City Clerk/Treasurer