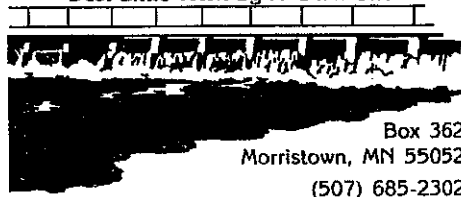


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Zoning Board Work Session - Regular Mid-Month Meeting - Budget Work Session

Monday, August 19, 2019

Council Present:: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski

Zoning Board Present: Chairman Jim Lonergan, Mark Morris, Mike O'Rourke

Members Absent: Steve Felix

Others Present: City Attorney Mark Rahrck, Public Works Director Tim Minske, Public Works Operator Adam Schlie, Lisa Ingebrand, Erin Olson, Rich Imberg, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Mayor Tony Lindahl called the regular mid-month meeting of the Morristown City Council to order on Monday, August 19, 2019 at 7:00p.m., in the Council Chambers, at 402 Division Street. S..
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to Agenda:
Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the Agenda.
4. Comments and Suggestions from Citizens Present:
None
5. Consent Agenda:
 - A. City Council Meeting Minutes – August 5, 2019 and August 12, 2019
 - B. Zoning Board Meeting Minutes – August 15, 2019Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the City Council Meeting Minutes from August 5, 2019 (with one spelling correction), the City Council Work Session Minutes from August 12, 2019 and the Zoning Board Meeting Minutes from August 15, 2019.
6. Unfinished Business:
 - A. 2019 Street Project Bids – Brad Potter received three sealed bids for the street project to be done this fall from LaCanne Paving, Crane Creek and M&W Blacktopping. After reviewal, companies will be asked to rebid with "like to like" comparisons; with results communicated to the council on Wednesday, August 21st. Dahle Enterprises previously was awarded the bid for the drainage tiling part of the project at \$88,563.00.

Joint Work Session:

Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to close the City Council regular meeting and open the joint work session with the Zoning Board.

In June 2019, Ordinance 2019-3: Amending Sections §152.295 - §152.335 was adopted. This ordinance places the responsibility of enforcing violation fines of the city and zoning codes onto the City Council. At the recommendation of the Zoning Board, a list of unresolved violations was reviewed, requesting the City Council to take further action. Motion by Tim Flaten, seconded by Kathy Wolf, and was carried unanimously to close the joint work session and reopen the regular meeting at 8:25 p.m..

6. Unfinished Business: (cont.)

- B. Riverside Mobile Home Community Sewer Agreement Reviewal – Brad Potter presented an agreement to propose to the owners of MHC, requesting notification before they jet/vacuum their sewer lines and collect all residue, so it doesn't reach and clog at the sewage plant. If the residue would make it to the plant and cause clogs, the MHC will be subject to a fine up to \$500; to recoup for the extra labor cost. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to move forward with the MHC agreement and send recommendations on how to properly jet/vacuum the sewer lines.
- C. Ordinance 2019-3: Administrative Enforcement/Administrative Fines – The Council directed the city clerk and the city administrator to send letters to the following property owners of these addresses, issuing violation notice and/or administrative violation fines: 206 Bloomer St. W., 105 1st Street N.E., 412 Sidney St. W., 204 Tower Circle, 105 2nd Street E., 402 Washington St. W., 24797 Holland Ave., and 404 3rd Street S.E., 26 Chestnut St. E. Also, notification shall be sent out 45 days prior to permit expiration, if projects are not completed. |
- D. Resolution 2019-24: Street Reconstruction Feasibility Study – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve \$1,000.00 to prepare the feasibility study for the 2020 street reconstruction of Main St. W., 2nd St. N.W., 3rd St. N.W., 4th St. N.W.

7. New Business:

- A. Election Judge Wages/Zoning Board Committee Wages – The Council approved to raise the election judges hourly wage from \$11.00 to \$12.00 and the zoning board committee members stipend from \$15.00 to \$25.00 per meeting in the 2020 budget.
- B. New Housing Construction Incentive – Brad Potter and the EDA Committee would like to see an application agreement offered to facilitate and encourage new construction; which would waive some of the city fees. The Council directs Brad Potter to create an application. This could possibly be extended to new businesses.
- C. City Administrator's Report – Brad Potter reported that Tim Minske and Tony Lindahl will meet with the school principal tomorrow. Tim, Tony and Brad are working with Bolton & Menk on a wastewater treatment plant plan. Instead of planning on everything we'd like, the project will be scaled back to only everything we need.

C. (cont.) Brad spoke about the joint meeting between the EDA Committee and the Zoning Board. The meeting went very well with the overall goals of the future land use plan discussed and housing and business growth potentials.

8. Correspondence and Announcements:

A motion was made by Tim Flaten, seconded by Jake Golombeski, and was carried unanimously to approve the request by Mike O'Rourke, Commercial Club member, to allow the club to host the Kid's Halloween Party on October 26th, Halloween Trick or Treating on October 31st, and the annual Christmas Drawing on December 14th, all in the Community Center.

9. Claims and Accounts:

A. Mid-Month Claims and Accounts - Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the August 19, 2019 Mid-Month Claims and Accounts totaling \$28,383.31 from the general fund, \$6,895.39 from the fire department fund, \$19,475.00 from the fire hall debt fund, \$2,300.74 from the water operations fund, \$6,037.66 from the wastewater operations fund, and \$4,769.22 from the refuse fund, as presented. Also paid was the League of Minnesota Cities Insurance Trust/Worker's Compensation, that was approved during the City Council meeting on August 5, 2019 totaling \$10,125.00 from the general fund, \$8,344.00 from the fire department fund, and \$2,312.00 from the wastewater operations fund.

10. Council Discussion and Concerns:

Lisa Karsten stated the complaint committee reviewed a written complaint that came in. It was discussed, and more information needs to be gathered before making a recommendation.

11. Adjournment:

Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn. The meeting adjourned at 8:40 p.m..

12. Budget Work Session Meeting: The Mayor, Council, City Administrator, City Clerk, Fire Department Chief Adam Uittenbogaard, Public Works Full-Time Employees met to go over the 2020 proposed budget for those two departments. The work session ended at 9:55 pm.

13. Next Regular Meetings: Tuesday, Sept. 3, 2019 and Monday, Sept, 16, 2019 at 7:00 p.m.

Attest: Sheri Gregor
Sheri Gregor, City Clerk/ Treasurer

Tony Lindahl
Tony Lindahl, Mayor