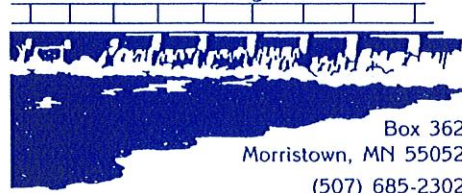


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES **Regular Mid-Month Meeting 7:00 p.m. Monday, August 17, 2020**

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Jake Golombeski, Kathy Wolf

Others Present: Adam Uittenbogaard, Steve Nordmeier, Jack Schwichtenberg, Tyler Velzke, Loren Dahle, Roland Moesler, Terry Schweich, Jay Schneider, Danny Morris, Linda Murphy, Ralph Barney, John Ankrum, Jim Scheffler, Jim Lonergan, Skylar Gregor, Ryan Schiell, Tyler Velzke, Jacob Duncan, Office Assistant Tasia Voegele, Public Works Director Tim Minske, City Administrator Michael Mueller and City Clerk/Treasurer Sheri Gregor

1. **Call to Order** – Assistant Mayor Tim Flaten called the regular meeting of the Morristown City Council to order on Monday, August 17, 2020 at 7:00 p.m., in the Community Center great hall, at 402 Division Street.
2. **Pledge of Allegiance** – The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda** – Added to the agenda was Unfinished Business O. Pay Wendy Velzke's Plumbing Bill and P. 2021 Street Project. To New Business D. Trash Pump for Sewer Plant. Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the agenda, with the three additions.
4. **Comments and Suggestions from Citizens Present:** - Loren Dahle will work with Michael Mueller on the water quality.
5. **Consent Agenda:**
 - A. **City Council Meeting Minutes – July 20, 2020**
 - B. **City Council Meeting Minutes – August 3, 2020**

The July 20, 2020 council minutes needs one revision to read "one block on 1st Street S.E. allowed to park in grass". Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the July 20 council meeting minutes with the one correction and table the August 3, 2020 meeting minutes until September 8, 2020.
6. **Unfinished Business:**
 - A. **Chad Wendel – 412 Sidney Street W.** – The utility shed has been removed.
 - B. **Tina Varness – 105 2nd Street S.E. – Deadline August 17, 2020** – The owner of the property is coming in this week to apply for the permit to complete the exterior of the house and to have the proper footings installed.
 - C. **Gordy Adams – 106 1st St. S.E. Update** – This property will be observed to ensure they are staying in compliance with the maximum limit of four vehicles parked or stored outside the residential property. Gordy Adams will pay half of the administrative fines, due by the end of August, that were assessed to himself and the property owner, in violation of ordinance §92.19 Nuisance Parking and Storage.
 - D. **City Clerk Follow Up Performance Evaluation** – No documents have been received. Tony Lindahl and Michael Mueller will meet to prepare an evaluation.

6. Unfinished Business: (cont.)

- E. July Delinquent City Utility Services Accounts** – The city council reviewed the list of customers that are behind on their utility services. Notification letters will be mailed out. These customers are asked to please get current on your utility bill.
- F. Complaint Committee – 307 Thruen Street** – The committee meeting has yet to meet and reevaluate the nuisance complaint of the appearance of the property.
- G. Pollinator Garden Draft** – There is not a current ordinance referencing pollinator gardens. Attorney Mark Rahrlick is to present what a pollinator garden is and what other cities follow as guidelines to allow them.
- H. Second Water Meters** – The new updated cellular reading water meter system the City has chosen will not support the existing old manual or auto read meters. That includes the second (water only) meter. Self-reporting of the second meter was discussed, but that system will be out of services once all the primary meters in town are replaced. Customers that have not agreed to purchase the new second meter update will need to replumb to take their second meter out of service.
- I. Community Hall Set Up and Tear Down Posting** – The City received two applications for the set up and tear down job for community center events posting. At the recommendation of the city administrator, a motion was made by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to hire John Ankham for on-call set up and tear down at \$14.00 per hour; with Jim Lundin, custodian paid his wage of \$13.91, then paid \$14.00 when he and John work together.
- J. Sidewalk Parking** – The owner of the apartment building at 25 Washington Street E. is looking at his options to work out no parking on 1st Street S.E.. Whether it be an additional parking spot, parking on a hard surface boulevard or to move the sidewalk.
- K. Compost Brush Pile** – Items that were illegally disposed of at the brush pile were removed. While Public Works Dept. burned the brush pile the fire department was called. Tim Minske called dispatch to report he was doing a controlled burn. Tim Minske stated “A neighboring property contacted the DNR again. An officer explained the City was in violation of two things; an unpermitted fire and not being courteous to the neighbors because it was smothering. The officer gave two options – put the fire out or pay the fines. The City doused the pile with 9,000 gallons of water and used a payloador to spread the pile out. A skid loader was used to dig out all the tree stumps and dirt, only thing left is brush. The goal is to burn every week and sit there and watch it burn out.” It was suggested to close the compost waste site.
- L. Ordinance §71.01 No Parking Where Posted** – Lisa Karsten requested Mark Rahrlick to research the city parks parking on grass ordinances 91.19 Vandalism and 90.21 Motor Vehicles.
- M. CARES Funds** – Michael Mueller asks the council’s direction as where to allocate the COVID-19 \$74,954.00 funds distributed to the City. Motion by Lisa Karsten, seconded by Tim Flaten, to place the funds into the general fund to pay towards the law enforcement contract from March 1, 2020 through November 15, 2020.
- N. Remove Brad Potter from Consultant Role** – Motion by Tim Flaten, seconded by Jake Golombeski, and was carried unanimously to remove Brad Potter as a consultant for the City of Morristown.

6. Unfinished Business: (cont.)

- O. Wendy Velzke Plumbing Bill** – Per Brad Potter’s word to Wendy Velzke, a motion was made by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to pay the replumbing bill of \$442.84 to Wendy Velzke.
- P. 2021 Street Project** – Discussion was had on the project and the billing.

7. New Business

- A. Issuance of New Bonds for Fire Station** – It was agreed to issue new bonds which will result in a savings of \$68,000.00.
- B. Tasia Voegele Asking for More Hours** – Michael Mueller will look into the work availability and funds to increase the number of hours from five days a month to 10 days a month for Tasia Voegele.
- C. City Administrator Report** – Michael Mueller reported he is looking into our bonds, insurance, city code ordinances, emergency plans and reorganizing files.
- D. Sewer Plant Trash Pump** – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve Tim Minske to purchase a sewer trash pump from Northern Tool for \$1,458.00.

8. Correspondence and Announcements: None

9. Mid-Month Claims and Accounts:

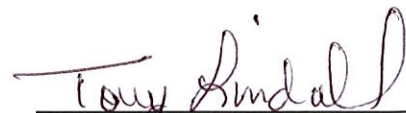
- A.** Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the August 17, 2020 mid-month claims and accounts totaling \$31,279.40 from the general fund, \$6,763.03 from the fire department fund, \$1,944.57 from the water operations funds, \$6,403.88 from the waste water operations fund and \$5,274.37 from the refuse fund. Motion by Lisa Kasten, seconded by Tim Flaten, and was carried unanimously to adjust the July 20, 2020 mid-month claims to Dahle Enterprises from \$74,001.14 to \$70,501.40 with the total general fund amount from \$90,483.89 to \$86,983.89.

10. Council Discussion and Concerns: Tim Flaten was concerned about physically walking on private property instead they could use other alternatives such as viewing from public land.

11. Adjournment: Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 8:48 p.m..

12. Next Regular Meeting: Tuesday, September 8, 2020 – 7:00 p.m.

13. Public Hearings: Tuesday, September 8, 2020 7:15 p.m. and 7:30 p.m.



Tony Lindahl, Mayor

Attest: 

Sheri Gregor, City Clerk/ Treasurer