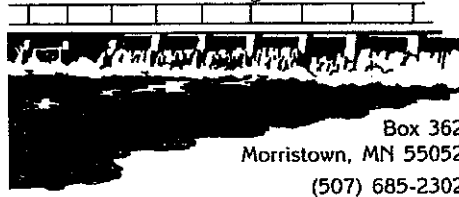


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES **Regular Meeting Monday, August 5, 2019**

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Jake Golombeski

Council Absent: Kathy Wolf

Others Present: City Attorney Mark Rahrlick, City Engineer Rich Revering, Fire Chief Adam Uittenbogaard, Rice County Sheriff Troy Dunn, Public Works Director Tim Minske, Public Works Operator Adam Schlie, Pat Kaderlik, Mark Morris, Steve Nordmeier, Mike O'Rourke, Mark Morris, Leon Gregor, Dan Morris, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Call to Order: Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, August 5, 2019 at 7:05 p.m., in the Council Chambers, at 402 Division Street. S..

2. Pledge of Allegiance: Allegiance to the flag was recited.

3. Additions/Corrections to Agenda:

Motion by Lisa Karsten, seconded by Jake Golombeski, and was carried unanimously to approve the Agenda.

4. Comments and Suggestions from Citizens Present:

Steve Nordmeier noted that the Agenda was not on the morristownmn.org website.

5. Consent Agenda:

A. Police Report – July 2019

B. Fire Department Report – July 2019

C. Public Works Report – July 2019

D. City Council Meeting Minutes – July 15, 2019

E. Zoning Board Meeting Minutes – July 18, 2019

F. Skywarn Report – No Report

G. Commercial Club Minutes – July 15 2019

H. Community Center Report Ending – June 30, 2019

I. Financial Reports (Cash Control Statement, Interim Report, Capital Reserve Balances)
Month Ending – June 30, 2019

Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to accept the Consent Agenda minus the Public Works Report and Zoning Board's July 18th Meeting Minutes; that were pulled. Tim Minske, Public Works Director, reported on the water flow coming into the sewage treatment plant, due to the current storms and rains. The influx has been 100,000 gallons per day over the amount our plant is designed for. In past years the flow was 250 gallons per minute; whereas for the last couple years the flow has been as much as 500 to 1,000 gallons per minute. This involves a lot of extra work where the public works department needs to spend more time managing the situation. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the public works report. Zoning Board Committee Member, Mark Morris, explained to the council that letters were not sent out as

(cont.) directed, per the July 18th meeting and minutes. The procedure that was executed several years back has now changed course with the revision of Ordinance 2019-3 Amending Sections §152.295 through §152.335. The zoning board would like direction from the council as to how to proceed. A joint work session with the council will be held on Monday, August 19, 2019 at 7:00 p.m. to discuss this matter further. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve the zoning board minutes.

6. Appearance:

A. Morristown Fire Relief Association Annual Report— Leon Gregor described the results of the annual audit of the fire relief association. These monies are used for firefighter's retirement pension. Leon will come back to the council in October with a proposal from the Fire Department's board of directors to request the increase amount from the surplus. The bond may need to be increased which should reflect 10% of the assets. Motion by Lisa Karsten, seconded by Jake Golombeski, and was carried unanimously to authorize city clerk, Sheri Gregor, to sign the audit forms to send to the State.

7. Unfinished Business:

- A. 2019 Street Project Bids – Brad Potter reported that the City received one bid for the tiling for drainage. Brad will advertise for paving bids on the online construction bidding bulletins Quest CDN. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously for Brad Potter to repost the revised advertisement.
- B. Mike Anderson, 406 Washington St. E., has applied for a loafing shed zoning permit. A contingent livestock (cattle) agreement was proposed between the City and Michael Anderson. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve the agreement as revised. Once the agreement is signed the permit will be approved.
- C. Utility Extension to Holland Avenue and Highway 60 – Brad Potter updated the council on the new advances pertaining to the prospect and feasibility of running water and sewer out to the proposed development. The council recommends Brad continue to keep looking into this expansion.
- D. Full-Time Public Works Clothing Allowance – Motion by Lisa Karsten, seconded by Jake Golombeski, and was carried unanimously to approve to increase the annual clothing allowance for full-time public works employees to \$750.00; to be paid out on the first payroll period of January 1st and July 1st of every year.

8. New Business:

- A. 2019-2020 Worker's Compensation and Property Insurance Options - Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the recommendation of the city administrator to keep the property insurance deductible at \$250.00 and go with a \$1,000.00 deductible on the worker's compensation insurance.
- B. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to accept Zoning Board Member Lee Bruns' letter of resignation. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve Resolution 2019-28 Accepting the Resignation of Lee Bruns and Declaring a Vacancy. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to post the zoning board vacant position accepting applicants through Tuesday, September 3, 2019. The zoning board will review applicants at their September 19, 2019 meeting, then recommend their selection to the city council for their October 7, 2019 meeting. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to have Mike O'Rourke serve for the interim until the vacancy is filled.

8. New Business: (cont.)

Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to close the regular meeting and open the public hearing for input on revising ordinances on the rezoning of property and allowing hoop structures in the industrial district. There was no public input. Brad Potter explained that a public hearing was also held at the last zoning board meeting, with no public involvement. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to close the public hearing and reopen the regular meeting.

- C. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adopt Ordinance 2019-4: An Ordinance Amending the City's Zoning Map – To rezone the property located at 24366 Holland Avenue from A, Agricultural to I-1, Industrial and the property at 24374 Holland Avenue from A, Agricultural to R-1, Residential.
- D. Motion by Lisa Karsten, seconded by Jake Golombeski, and was carried unanimously to adopt Ordinance 2019-6: An Ordinance Amending the City's Zoning Code to Allow Commercial Grade Hoop Structures as a Permitted Use in I-1 Industrial District - §152.168 Accessory Uses.
- E. 2020 Budget – The city council will hold a budget work session Monday, August 12, 2019 at 7:00 p.m.. Brad Potter wishes to look out over the next three years of budgeting for tends, street projects, water and wastewater improvements.
- F. City Administrator's Report – Brad Potter met with the full-time employees regarding the City Personnel Policy revisions. Brad and Tim Minske have started working the wellhead protection program with the MRWA and Dept. of Health. Minor public works city equipment not used any more was sold off. Brad is trying to routinely meet with departments at the beginning of the week. The first phase of the IT and server upgrades are being finished. Bolton & Menk will be at the council meeting on August 19, 2019 to discuss the WWTP project along with a possible sewer agreement with MHC. Brad, Tim Minske and Pat Kaderlik will meet to discuss wastewater reporting.

9. Correspondence and Announcements:

National Night Out – Tuesday, August 6th from 6pm – 8pm. City Council representation requested. The event to be held at the Babe Nordmeier Field, due to the flooding in Centennial Park.

10. Claims and Accounts:

A. – B. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the current claims and accounts, for August 5, 2019, totaling \$15,292.81 from the general fund, \$17,146.80 from the fire department fund, \$626.25 from the EDA Revolving Loan Fund, \$15,142.11 from the water operations fund, and \$58,820.25 from the waste water operations fund; for the late claims and accounts totaling \$1,545.66 from the general fund, \$874.12 from the fire department fund, and \$1,101.59 from the wastewater operations fund.

11. Council Discussion and Concerns:

Regarding the personnel policy, clarification needs to be given on who is in charge on a day to day basis, rather than naming several choices of contact. The city administrator is to deal with personnel, issues and tasks. Everything should be run through the city administrator. Employees may contact the community appointee regarding safety matters, relating to a question or research and brought to the council.

12. Adjournment:

Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 9:05 p.m.

13. Budget Work Sessions: Monday, August 12, 2019 at 7:00 p.m. & Monday, August 19, 2019, after meeting.
Next Regular Meetings: Monday, August 19, and Tuesday, September 3, 2019 at 7:00 p.m.

Attest: Sheri Gregor
 Sheri Gregor, City Clerk/Treasurer

Tony Lindahl
 Tony Lindahl, Mayor