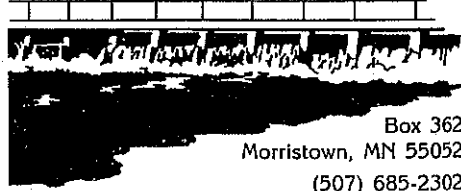


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Monday, July 02, 2018

Page 1 of 4

Regular Meeting 7:00 p.m. Public Hearing 7:30 p.m.

Council Present:, Council Members-Lisa Karsten, Kathy Wolf, Seth Prescher, Tim Flaten

Council Absent: Mayor Kurt Wolf

Others Present: City Attorney Mark Rahrick, City Engineer Rich Revering, Rice County Deputy Sheriff Trevor Peterson, Public Works Director Tim Minske, Jack Schwichtenberg, Linda Dahle, Babe Nordmeier Field Playground Project Steve Nordmeier, Fire Chief Troy Dahle, Zoning Board Member Mike O'Rourke, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor.

1. The regular meeting of the Morristown City Council was called to order on Monday, July 2, 2018 at 7:02 p.m., in the Council Chambers, at 402 S. Division Street, by Assistant Mayor Lisa Karsten.

2. The Pledge of Allegiance was recited.

3. Additions/Corrections to the Agenda:

Lisa Karsten adds New Business E. Tim Minske's schooling and cost. Brad Potter announced there will not be an official public hearing in regards to Mobile Home Community improvements at 7:30 p.m. tonight.

The improvement issue will be moved to Unfinished Business F.. Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to approve the Agenda, with the corrections. From the Consent Agenda, Lisa Karsten wished to discuss F. City Council's June 18th meeting minutes. Brad Potter removes G. Zoning Board June 21st meeting minutes and J. April 30th and the May 31st Cash Control statements. These removed items will be on the Consent Agenda for the July 16, 2018 meeting. A verbal report will be given on the Zoning Board's June 21st meeting. Motion by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to approve the Consent Agenda.

4. Comments and Suggestions from Citizens Present:

None

5. Consent Agenda (Reports, Minutes and Finances):

Lisa Karsten wishes to correct the wording on the June 18, 2018 City Council minutes from "administration to precede" to "administrator to proceed". Motion by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to approve the minutes with the one correction.

5. Consent Agenda (Reports, Minutes and Finances): (cont.)

Mike O'Rourke announced the Zoning Administrator, Jesse Sanders, is resigning as of December 31, 2018. Mike reported the Zoning Board continues to have an issue with a property owner in violation of the ordinance regarding building maintenance/appearance. He has not responded to the many contact attempts, (first-class and certified mail), alerting him to the mounting administrative fines. The Council will follow up on these items at their next meeting. The Council will hold an upcoming public hearing in regards to deleting Business Regulations, Chapter 113: Amusements, from the Morristown City Code.

6. Unfinished Business:

A/ B. The Zoning Board held a Public Hearing June 21, 2018 to receive the public's comments regarding amending ordinances pertaining to allow preexisting 66' width lots of record, prior to May 06, 2002, be allowed as buildable for a primary structure; whereas now subdivisions must be a minimum of 80' width. Brad Potter spoke on behalf of the property owner of 305 1st Street N.E wanting to have the Council approve to amend the quick claim deed, removing the easement of the 12 foot trail. Seth Prescher noted that trail was for a snowmobile entrance off the river.

Lisa Karsten called the Public Hearing to order to hear public comments on amending Ordinance §152.023 Construction of Nonconforming Lots of Record. No comments were given. Lisa Karsten closed the public hearing.

Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to adopt Ordinance 2018-5. An Ordinance Amending §152.092 Construction of Lots on Record, §152.094 Lot Designs Standards and §152.023 Construction of Nonconforming Lots of Record.

- C. Brad Potter reported on items that may help improve the situation concerning the compost site. Brad is getting quotes from Excel Energy for lights, quotes on fencing and signs. Brad spoke of maybe having trash cans for garbage bags. Also having separated areas for brush, logs, mulch, etc.. Brad will contact Lonny Dahle to get permission to install lighting and other forms of surveillance, if deemed necessary. The Council stated that city residents may freely take logs, mulch and the nice black dirt (by hand, using buckets for transport, no heavy equipment allowed to dig). The clerk will post this to get word out in the community.
- D. Brad Potter and Sheri Gregor met with the City's insurance agents for our annual renewal. The future Babe Nordmeier Baseball Field playground project was discussed and will be added to our liability coverage. The agents were fine with the proposed playground location and were informed that steps were going to be taken to add extra protection;

6. Unfinished Business: (cont.)

D. (cont.) regarding foul balls during games from entering the play area.

Steve Nordmeier and Brad Potter will meet with Caron Fence to get quotes on extended fencing. Mike O'Rourke said the funding of the playground equipment is covered (the source(s) to be named at a later date). Steve Nordmeier asks for the City to fund only the fence extension.

E. We contacted MN DOT to cut the long weeds at the intersection of Holland Avenue and Highway 60. Ideas were discussed in ways to discourage vehicles from passing on the right shoulder at that intersection. Brad Potter emailed MN DOT and the County Engineer suggesting a study be done. Troy Dunn and Trevor Peterson have alerted their deputies of this problem and will increase patrolling these intersections at Hwy 60/Holland Avenue and Hwy 60/4th Street N.W.. Updates will be given at future meetings.

F. Brad Potter detailed the agreement reached with the owners of the Riverview Mobile Home Community Park and the City to make the necessary metering infrastructure repairs. The owner will escrow \$35,000.00 to the city. With the high water table, work will begin no sooner than October 2018. Other agreements will be negotiated with the Park, such as public works maintenance/flushing water mains, etc.. Motion by Tim Flaten, seconded by Seth Prescher, and carried unanimously to accept the agreement with the mobile home park and authorize execution.

7. New Business:

A. Brad Potter presented his plan (calendar) on beginning the process for the 2018 proposed budget. Brad will meet with department heads to estimate their revenues and expenditures.

B. Brad Potter asks the Council's approval of the City Services Survey to be circulated. Motion by Kathy Wolf, seconded by Tim Flaten, and carried unanimously to send out the City Services Survey in the quarterly newsletter and put it out on the morristownmn.org website.

C. Brad Potter requests to be hired as an independent contractual consultant rather than an employee. Brad submitted a contract where the language is basically the same as the part-time City Administrator job description at 30 hours per week. Mark Rahrack pointed out the terms of the contract has Brad being an independent contractor providing city administrator services, doesn't necessarily mean he holds the title of Morristown's City Administrator. Brad will revise the phrasing of the contract to include "with the title of acting City Administrator on behalf of the City of Morristown".

7. New Business: (cont.)

- D. Motion by Seth Prescher, seconded by Kathy Wolf, and carried unanimously approving Faribo Insurance Agency (Brent Peroutka and Jacob Cook) as Agent of Record and not to waive our city statutory limits; per the LMC Insurance Liability Coverage Waiver Form.
- E. Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to approve \$125.00 for Tim Minske to attend training in preparation to renew his wastewater license, at the end of the month.

8. Correspondence and Announcements:

The Council will participate in the North Morristown July 4th parade.
Commercial Club – Drive-In Movie Night is Friday, July 6th, featuring “The Goonies”, at the Community Center Parking Lot.
National Night Out (Night to Unite) will be held Tuesday, August 7th at Centennial Park.

9. Claims and Accounts:

Motion by Seth Prescher, seconded by Kathy Wolf, and carried unanimously approving to pay the July 02, 2018 Current Claims and Accounts totaling \$41,147.18 from the General Fund, \$334.44 from the Fire Department Fund, \$851.59 from the Water Operations Fund, \$2,062.41 from the Wastewater Operations Fund and \$586.00 from the Refuse Fund; and the July 02, 2018 Late Claims and Accounts totaling \$648.16 from the General Fund, \$619.23 from the Fire Department Fund, \$2,797.47 from the Water Operations Fund and \$3,663.31 from the Wastewater Operations Fund, as printed.

10. Council Discussion and Concerns:

Add Community Center Door Thresholds and Street Parking on Thruen and 2nd Streets to the July 16th meeting agenda.

Mark Rahrack and Brad Potter will work on removing the 12’ trail from the Quick Claims Deed for Linda Dahle’s property at 305 1st Street N.E..

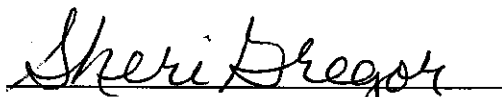
11. Adjournment:

Motion by Seth Prescher, second by Kathy Wolf, and carried unanimously to adjourn.
Adjournment was at 7:58 p.m..

12. Next Regular Meetings: – Monday, July 16, 2018 and Monday, August 06, 2018

Lisa Karsten, Assistant Mayor

ATTEST:


Sheri Gregor, City Clerk/Treasurer