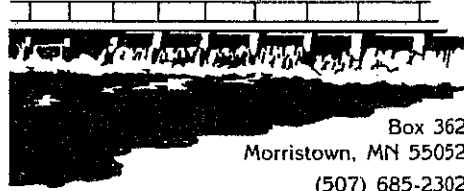


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## **MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting Monday, May 07, 2018 7:00 P.M.**

Present: Mayor Kurt Wolf, Council Members-Lisa Karsten, Kathy Wolf, Seth Prescher, Tim Flaten  
Others Present: City Attorney Mark Rahrck, City Engineer Rich Revering, Rice County Sheriff Troy Dunn, Deputy Sheriff Trevor Peterson, Tim Minske, Jack Schwichtenberg, Steve Nordmeier, Mike O'Rourke, Adam Uittenbogaard, and City Clerk/Treasurer Sheri Gregor

1. The regular meeting of the Morristown City Council was called to order on Monday, May 07, 2018 at 7:05 p.m., in the Council Chambers, at 402 S. Division Street, by Mayor Kurt Wolf.
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to the Agenda:  
Lisa Karsten adds to New Business, Making a Verbal Request for a Sheriff's Proposal. Lisa Karsten stated the 04/09/18 Special Meeting Minutes are not listed in the Consent Agenda, to add them. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously approve the Agenda, with the two additions.
4. Consent Agenda:  
Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve the Consent Agenda.
5. Comments and Suggestions from Citizens Present:  
None
6. Unfinished Business:
  - A. Tim Flaten reported on the results of the annual Animal Vaccination and Licensing Clinic. We had 52 pre-registrations and 22 registered at the door. Total animals receiving immunizations were 90 dogs and seven cats. Licensed dogs to date are 99. We encourage city residents who have yet to license their pet to please bring in proof of your dog's up-to-date rabies and distemper vaccinations and purchase the required annual license tag.
  - B. The Council discussed the cost to relocate and replace the light pole or to replace the current compromised light pole. Motion by Seth Prescher, second by Lisa Karsten, and carried unanimously to buy a new light pole for intersection Franklin/Division Streets. Tim Minske reported he has a new pole to replace a damaged one at the intersection of Division and Ann Streets. Tim will use that pole, to remain at the same location, for Franklin/Division intersection, and order another new pole.

6. Unfinished Business: (cont.)

- C. Mark Rahrick and Rich Revering explained two different procedures the Council could take to assess MHC for the necessary isolation value repairs. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to call it a special charge, order a feasibility study, hold an improvement hearing. Mark Rahrick will prepare a resolution initiated by the Council to order a preparation report. The Council authorities Mark Rahrick to send the Mobile Home Park one last letter saying here's what we are doing we're occurring these extra cost and we are assessing you for them.
- D. The Council has budgeted funds for downtown boulevard beautification. Seth Prescher, in charge of streets, reported his research on prices and presented a bid from Nagel Sod & Nursery, on concrete planter boxes, that will be placed where the trees used to line the boulevard (the tree locations will be filled in with cement). The planter boxes will be put out every spring and removed every fall. What types of flowering plants and the maintenance of is yet to be decided. The 4-H Group was asked but is not willing to maintain them all summer. Motion by Lisa Karsten, second by Tim Flaten, and carried unanimously to spend \$1,500.00 for downtown planters.
- E. Lisa Karsten relayed information and recommendations from Floor to Ceiling on repairing the Community Center threshold issues. Seth Prescher will check with Lockerby, sheet metal fabricator, about making metal extensions of the threshold to cover the damaged tiles.
- F. Motion by Lisa Karsten, second by Tim Flaten, and carried unanimously to adopt Ordinance 2018-4: An Ordinance Amending Section 152.091 of the Morristown City Code Regarding Dwelling Restrictions.
- G. Lisa Karsten indicated the second interview panel's overall consensus recommendation, for the part-time City Administrator position, matched the interview committee's opinion and will offer the job to Brad Potter. Stating unallocated budget monies will fund the position, Lisa Karsten motioned to recommend the position be offered 30 hours per week, at \$35.00 an hour, to Brad Potter, seconded by Tim Flaten, and carried unanimously. If he does not accept the position, our recommendation would be to offer it to Tracy Frederick, 30 hours a week at \$23.00 an hour. Those numbers are based on conversations with them. Brad has more direct city administrator and supervisory experience. Tracy would need to learn the clerk's piece of the job if she would be filling in at any point.

6. Unfinished Business: (cont.)

- H. The Council would like to compensate Troy Dahle for the time he operated the wastewater facility; during Tim Minske's vacation. Tim Minske will inform Lisa Karsten on the hours Troy spent at the plant. Tim Minske, expressing his gratitude for Troy, wanted the Council to know, he can't thank Troy enough; how Troy was a tremendous help.
- I. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve the revised City of Morristown Food and Beverage Policy, per Julie Isenberg's, Minnesota Public Health Sanitarian, request.
- J. Motion by Lisa Karsten, second by Tim Flaten, and carried to extend the spring open burning, for two extra weeks, through May 29, 2018. Opposed by Seth Prescher.

7. New Business:

- A. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve the Commercial Club's liquor license transfer, during Dam Days 2018, for the downtown Beer Garden Friday, June 1st – Sunday, June 3rd and for Centennial Park on Sunday, June 3rd.
- B. Motion by Seth Prescher, second by Kathy Wolf, to increase spending \$400.00, from the \$350.00 spent from last year, due to going through all of the candy even in the rain, on nothing chocolate or that melts on Dam Days/July 4th parades candy. Opposed to the motion of no chocolate candy by Lisa Karsten, Kurt Wolf and Tim Flaten. Motion failed. Motion by Lisa Karsten, second by Tim Flaten, and carried to increase the dollar amount to \$400.00 and Sheri Gregor can pick out the candy for the Dam Days/July 4th parades. Opposed by Seth Prescher.
- C. The Playground Committee will soon begin the planning stage for the Babe Nordmeier Field - Baseball Playground Project. Work will begin after the baseball season ends. The City will receive a progress report by Mike O'Rourke and Steve Nordmeier in August or September.
- D. A discussion was held on where residents are allowed to take their dogs; as in a dog park or designated area. This item will be addressed at a City Council Work Session, to be held Monday, May 14, 2018 at 7:00 p.m... Dogs will no longer be allowed inside the Babe Nordmeier Baseball Field fenced-in area. Motion by Seth Prescher, second by Kathy Wolf, and carried unanimously to amend the current signs at the baseball field to read "No Animals Allowed" inside the baseball park's fenced in diamond.
- E. The Council will also include the topic of ATV/UTV city limits allowances at the Work Session. They will address the possibility of putting an ordinance in place regulating their allowable use, making it easier for police to enforce.

7. New Business: (cont.)

- F. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve the fee of \$35.00 for the Sheri Gregor to attend the Banyon Report Writer Mini-Session on June 25, 2018.
- G. Tim Minske will provide Seth Prescher with a list of city properties needing County address signs. The City Clerk will send a letter to inform the owners on the intent of posting the address signs and they will be assessed approximately \$86.00; which includes the sign, pole, labor and locate. Tim Minske is to compose a list of the city street signs needing to be upgraded, in the order of which are in the worst shape, and give the list to Seth Prescher to evaluate.
- H. Tim Minske expressed his concern on the poor condition of the city streets, needing to be repaired. Seth Prescher spoke on one of the goals of the new City Administrator will be to implement a long term plan for a streets project. Street (project) funds are being set aside and being built up. Seth Prescher instructs Tim Minske, in the meantime, to make the streets as safe as possible, fix the potholes and submit a list of spots that need emergency repairs.
- I. Kurt Wolf spoke of receiving the verbal, effective immediately, resignation on May 2, 2018 and tonight the written resignation of Community Center/City Hall Custodian Rick Karsten.
- J. Motion by Seth Prescher, second by Tim Flaten, and carried to approve Resolution No. 2018-6: A Resolution Accepting the Resignation of Rick Karsten. Abstained by Lisa Karsten.
- K. Motion by Tim Flaten, second by Seth Prescher, and carried unanimously to hire a second person from our recent applicants and offer Mary Shafer the Custodian position at \$13.50 an hour. If Mary Shafer declines the offer, to then offer the position to Kristine Strobel at \$13.50 an hour. If none of the applicants accept the job offer, to re-open the position by posting; as previously authorized, as soon as possible.
- L. Motion by Seth Prescher, second by Tim Flaten, and carried unanimously to approve Resolution No. 2018-7: A Resolution Establishing Deed Requirements Pursuant to a Department of Natural Resources Outdoor Recreation Grant, and to record the resolution with the County.
- M. With the Rice County Sheriff Office Law Enforcement Services Agreement expiring in one year, Lisa Karsten made a verbal request to Rice County Sheriff Troy Dunn for a new formal contract proposal for five years, subject to review and renewal. Troy Dunn will submit the renewal contract by the May 21st City Council meeting.

8. Correspondence and Announcements:

Sheriff Dunn introduced Deputy Sheriff Trevor Peterson, who is now the supervisor over Morristown's Rice County law enforcement. Colby Hullet will be covering the 40 hour deputy on duty during the week, for the next four month period, May through August. It was asked if a Public Hearing would need to be held before continuing with Rice County Sheriff's Law Enforcement. The answer was "No", just a resolution passed by the Council. Lisa Karsten asked Troy Dunn if he knew how (could help) to disband the Morristown Police Department, if the Council renews the agreement. Seth Prescher received a call thanking Tim Minske for patching up their yard (due to snowplowing). The resident didn't expect it and was appreciative of Public Works. The Council received a "Thank You" for the plant sent for Cindy Lindahl's funeral.

9. Claims and Accounts:

Motion by Lisa Karsten, second by Kathy Wolf, and carried unanimously approving to pay the May 07, 2018 Current Claims and Accounts totaling \$13,020.30 from the General Fund, \$2,292.72 from the Fire Department Fund, \$6,137.50 from the Community Center Debt Fund, \$1,461.30 from the Water Operations Fund, \$1,118.95 from the Wastewater Operations Fund and \$5,344.22 from the Refuse Fund. No late claims were submitted.

10. Council Discussion and Concerns:

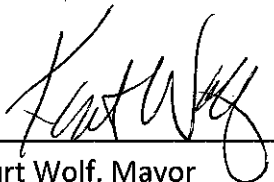
The Council scheduled a "Work Session" for Monday, May 14, 2018 at 7:00 p.m.

11. Adjournment:

Motion by Seth Prescher, second by Tim Flaten, and carried unanimously to adjourn.  
Adjournment was at 9:03 p.m...

12. Next Meetings, all at 7:00 p.m.: – (Work Session) Monday May 14, 2018

Monday, May 21, 2018 and Monday, June 04, 2018

  
Kurt Wolf, Mayor

ATTEST:

  
Sheri Gregor, City Clerk/Treasurer