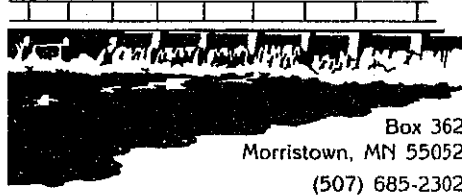


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting Monday, April 02, 2018 7:00 P.M.

Present: Mayor Kurt Wolf, Council Members-Lisa Karsten, Kathy Wolf, Seth Prescher, Tim Flaten
Others Present: City Attorney Mark Rahrck, City Engineer Rich Revering, Rice County Sheriff Troy Dunn, Troy Dahle, Mark Morris, Dan Morris, Jack Schwichtenberg, Steve Nordmeier, Mike O'Rourke, Tim Minske and City Clerk/Treasurer Sheri Gregor

1. The regular meeting of the Morristown City Council was called to order on Monday, April 02, 2018 at 7:00 p.m., in the Council Chambers, at 402 S. Division Street, by Mayor Kurt Wolf.
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to the Agenda: None
4. Consent Agenda:
Motion by Lisa Karsten, second by Seth Prescher and carried unanimously to approve the Consent Agenda minus the Public Works Report. Tim Minske expressed his concern on residential driveways that aren't hard surfaced. These create standing water which is causing the busting up of the roads. Another contributing factor, to this erosion of roads, is when mail is delivered, to the residential mailboxes; the vehicle goes off the road to the dirt/gravel, then back on the road. Tim says filling in the end of the drive to stop the standing water from going under the asphalt. Seth Prescher will work with Tim Minske on this issue. Motion by Seth Prescher, second by Lisa Karsten and carried unanimously to approve the Public Works Report.
5. Comments and Suggestions from Citizens Present: None
6. Unfinished Business:
 - A. Motion made by Seth Prescher, second by Lisa Karsten, and carried by a 3 to 2 vote, to not waive the Community Center hall rental fee for the WEM Moving Forward Foundation, Bucs Night Out to be held April 14, 2018.
 - B. Motion by Tim Flaten, second by Kathy Wolf, and carried unanimously to approve new hire, David Schlie, for the full-time Public Works Operator position, starting wage \$18.00 per hour, beginning Monday, April 02, 2018.
 - C. Kurt Wolf is still waiting on a bid for the IT System. This item will be tabled to the April 16, 2018 meeting.
 - D. Downtown boulevard beautification is tabled until the May 7th Council meeting.
 - E. Seth Prescher amends his motion to approve the city administrator's job description to adopt Ordinance 2018-3: An Ordinance Establishing Section 30.15 of the Morristown City Code Establishing the Position of City Administrator City, second by Lisa Karsten, and carried unanimously; putting in place the job description.

6. Unfinished Business: (cont.)

- F. Motion by Lisa Karsten, second by Kathy Wolf, and carried unanimously to approve the City of Morristown Food and Beverage Policy and add signatures and date.
- G. The Franklin/Division Streets intersection light pole was discussed. To move this pole would cost \$1,200.00 and the location may not benefit intersection lighting. To add a bollard may interfere more with the lot maneuvering of vehicles/with the new property tenant wishing to leave pole placement as is. Rich Revering will check on the intersection lighting with the County, by the Council April 16, 2018 meeting. Tim Minske to contact LaCanne Electric on what effect changing out the type of the kitty-corner light fixture would have on the intersection/removing the compromised pole and what expert information can we seek to justify the pole as compromised.
- H. Mike O'Rourke updated the Council on the Centennial Park playground project. There is \$4,600.00 remaining for the project. Mike received the Council's permission for the committee to continue to finish the project. The playground committee would like to add some mulch to the grounds and place gutters on the pavilion to lessen erosion.
- I. Lisa Karsten stated the City has not received a response to her March 20th email to the Mobile Home Community top management; with the requested proposal for MHC to pay 50% up front of the obligatory repairs, then assess the remaining 50% extended over 3 years. Due to no reply, Mark Rahrlick is directed, a consensus by the Council, to notify MHC management by letter in which MHC will be assessed 100%; all due in the coming year, 2019. Mark Rahrlick's letter to MHC will give a deadline of April 20, 2018, by which we need a response, or we move ahead. This will determine if an easy assessment process or a Council sponsored local improvement feasibility process is required. Dahle Enterprises will carry out the necessary work beginning the second full week in June 2018; to be completed before the assessing of MHC. In a related issue, an informational notice pertaining to the prohibited substances being disposed in the wastewater sewer system will be in the upcoming newsletter.
- J. Tabled until the May 07, 2018 Council meeting is the policy drafted for overtime/ emergency pay. Lisa Karsten would like to work with our attorney, Mark Rahrlick, to make sure it is worded right.
- K. Motion by Seth Prescher, second by Lisa Karsten, and carried unanimously to approve the "Custodian Job Description".

7. New Business:

- A. Mark Rahrlick informed us that once a conditional use permit has been issued, it should be recorded, per an acceptable recordable form, with the County. This will then go with the land. Any purchaser doing a title search would then see a record of the CUP. The Conditional Use Permit created by the City Clerk and Zoning Board could still be given to the property owner beside the County recorded form.
- B. The Council authorizes Mark Rahrlick to compose a letter to be sent to the property owner of 202 Bloomer Street W. regarding the need to place their sump pump drainage line directly into the storm water system so their drainage isn't emptying water into the street; a violation of City Code.
- C. Lisa Karsten congratulated Tim Minske on receiving the Facility Operator Award; accepted for Tim by Pat Kaderlik, at the State Convention in March.

7. New Business: (cont.)

- D. The Community Center/Government Room Rental Fee Waiving Policy was studied. The Clerk will add specific parameters and resubmit at the April 16, 2018 meeting for approval.
- E. Motion by Seth Prescher, second by Tim Flaten, and carried unanimously to waive the Community Center hall rental fee, pending on the date availability, for the Morristown American Legion Auxiliary sponsored Blood Drive on Monday, May 7, 2018.
- F. The City Council opted not to place an ad in the Faribault Daily News 2018 Profile Publication.

8. Correspondence and Announcements:

The City of Morristown received a "Thank You" note from Sheriff Troy Dunn for our donation and support of the National Child Safety program in Rice County.
Recycle Day on Saturday, April 7th 9am – 1pm
Firefighter's Dance is Saturday, April 7th 8:30pm
American Legion Burger Fry April 12th Council to help 4:45pm
Alcohol Awareness Short Course Training April 17th 6:30pm
Public Hearing Thursday, April 19, 2018 at 7:30pm, during the Zoning Board's meeting.
Amending Ordinance 152.091 Dwelling Restrictions

9. Claims and Accounts:

Clean Reflections deducted \$100.00 off the bill and the sales tax.
Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve to pay the April 02, 2018 Current Claims and Accounts totaling \$13,865.99 from the General Fund, \$962.76 from the Fire Department Fund, \$7,225.68 from the Water Operations Fund, \$4,014.64 from the Wastewater Operations Fund, and \$563.00 from the Refuse Fund; the April 02, 2018 Late Claims and Accounts totaling \$1,702.17 from the General Fund, \$538.75 from the Community Center Debt Fund, \$171.26 from the Water Operations Fund, and \$4,938.04 from the Wastewater Operations Fund.

10. Council Discussion and Concerns:

Tim Flaten brought up the passing on the right on Hwy 60/Holland Ave. intersection. Sheriff Dunn's Dept. continues to monitor this and also informed the State Patrol. People think because it's a paved shoulder they can pass on the right. There must be a sign saying "By-Pass Lane Only".

11. Adjournment:

Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to adjourn.
Adjournment was at 8:12 p.m..

12. Next Regular Meetings: – Monday, April 16, 2018 and Monday, May 07, 2018

/s/ Kurt Wolf

Kurt Wolf, Mayor

ATTEST:

/s/ Sheri Gregor

Sheri Gregor, City Clerk/Treasurer