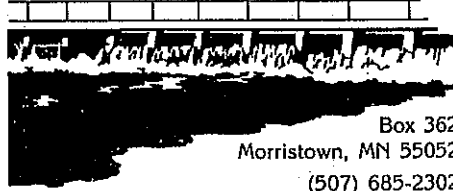


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Public Hearings and Regular Meeting Monday, March 4, 2019 7:00 p.m.

Council Present: Mayor Tony Lindahl, Tim Flaten, Seth Prescher, Lisa Karsten, Kathy Wolf
Others Present: City Attorney Mark Rahrck, City Engineer Rich Revering, Tim Minske, Dan Morris, Adam Uittenbogaard, Mark Morris, Rice County Deputy Sheriff Justin Hunt, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, March 4, 2019 at 7:00 p.m., in the Council Chambers, at 402 Division Street. S.
2. The Pledge of Allegiance was recited.
3. Public Hearing - Motion by Seth Prescher, seconded by Tim Flaten, and was carried unanimously to close the regular meeting at 7:01 p.m. and open the public hearing to amend Section 152.295 through Section 152.335 of the city code. The first draft was reviewed showing red line changes. The main items covering zoning enforcement will be amending the administrative violation fine process, with the fine amount itself and the Council's decision to issue the fines. If the city did not have a zoning administrator, the position would default to the city administrator. The zoning board will also receive copies of the draft for review and input. Motion by Seth Prescher, seconded by Lisa Karsten, and was carried unanimously to close the public hearing at 7:18 p.m. and reopen the regular meeting.
4. Additions/Corrections to Agenda:
None
5. Comments and Suggestions from Citizens Present:
None
6. Consent Agenda:
Lisa Karsten pulled F. Zoning board meeting minutes from February 21st, H. Community center report and I. Cash control report from January 31st. The January 31st interim report will be presented at the March 18th meeting. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to accept the consent agenda, minus the pulled and missing items. Lisa questioned the general fund ending checking account balance. Lisa pointed out a couple discrepancies on the cash control report and a few spellings in the zoning minutes. Motion by Seth Prescher, seconded by Tim Flaten, and carried unanimously to approve items pulled from the consent agenda.

7. Unfinished Business:

Public Hearing – Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to close the regular meeting at 7:33 p.m. and open the public hearing on Ordinance 2019-2, regarding residential solar panels.

- A. Ordinance 2019-2: An Ordinance Creating Section 152.235 of the Morristown City Code. At this time the only solar panels that are being considered into a city code ordinance refers to residential. A couple minor modifications were made to this creation. Other zoned areas will be considered and added to the city code in the near future. Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to close the public hearing at 7:42 p.m. and reopen the regular meeting. Seth Prescher motioned to approve Ordinance 2019-2, seconded by Tim Flaten, with corrections noted by the administrator regarding residential roof solar panels and verbage in the ordinance, was carried unanimously.

Public Hearing – Motion by Seth Prescher, seconded by Kathy Wolf, and was carried unanimously to close the regular meeting at 7:46 p.m. and open the public hearing for master fee schedule fee increases.

- B. Resolution 2019-5 – The fee increases to the 2019 Master Fee Schedule was compared with the surrounding areas by Brad Potter and he recommends approval of said rates, effective April 1, 2019. Motion by Seth Prescher, seconded by Tim Flaten, and was carried unanimously to close the public hearing at 7:51 p.m. and reopen the regular meeting. Motion by Seth Prescher, seconded by Lisa Karsten, and was carried unanimously to adopt Resolution 2019-5: Increases on the 2019 Mater Fee Schedule for the City of Morristown.
- C. 2019 City Community Appointments – the EDA Committee has one extra member. In order to comply with the by-laws, someone will need to step down. The final committee will be announced at the City Council meeting on March 18, 2019.
- Council Representative – Currently we do not have a council liaison attending the Commercial Club meetings. The Council requests a copy of the Commercial Club meeting minutes to be included in their agenda packets.
- Zoning Board Vacancy – Interested individuals are invited to attend the next Zoning Board meeting on March 21, 2019 at 7:00 p.m.

8. New Business:

- A. Animal Vaccination and Licensing Clinic – Motion by Seth Prescher, seconded by Lisa Karsten, and was carried unanimously to approve the Faribault Veterinary Vaccination and Licensing Clinic at the Public Works Department Building on April 27, 2019 between the hours of 1:00 p.m. and 3:00 p.m.

8. New Business: (cont.)

- B. Fire Department Officers Pay – Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve the Fire Department salary increases as proposed in the report.
- C. Snow Plowing Policy Draft – Brad Potter presented a template draft from the League of MN Cities. This policy would prioritize when you, the public, can expect the city to plow and what streets come first. Council members will study the draft, redline the criteria they want, the verbage to change, then inform Brad Potter with their feedback. Based on the Council's responses, it will be determined if a work session is needed pending the policy being put into practice.
- D. Snow Plowing Thank You – The Mayor spoke on behalf of the Council, the Administrator and most of the citizens to extend a "Thank You" to the Public Works staff, Tim Minske, Austin Schulz, and Mike Tate for keeping the streets open in a timely manner; it has not gone unnoticed. Tim Flaten also "Thanked" the staff.
- E. Resolution 2019-6: - Motion by Tim Flaten, seconded by Seth Prescher, and carried to approve Resolution 2019-6: Accepting a Donation to the Historical Society from Dahle Enterprises in the amount of \$4,000.00. Lisa Karsten abstained due to the fact she is the secretary of the Historical Society, but every much appreciates the donation.
- F. City Administrator's Report – Brad Potter is looking at investing city funds into accounts with the best interest returns. Brad is working on city SOP's (standard operating procedures). The city's IT (Information Technology) system is in the process of being brought onboard through BevComm. City staff will meet with Bolton & Menk regarding upgrades at the Waste Water Treatment Plant. Brad is working with the fire chief to develop a capital outlay strategy for the funding of vehicles over the next three to seven years.

9. Correspondence and Announcements:

Besides the four Morrystown daycare providers, (Theresa Meschke 35 years, Suzanne Krause 25 years, Chrissy Melchert 30 years, and Pam Golombeski 15 years), honored at the Rice County appreciation event, Lisa Karsten pointed out that we have another provider, Melissa Boese, with 18 years of child care services. The event only recognized providers hitting the five year marks.

On behalf of the Cannon Valley Players, Mark Morris thanked the city for allowing them to hold their practices and the weekend plays. Mark also hoped the Council was happy with the cast members' clean-up of the facility. This year's plays attendance count was 719.

10. Claims and Accounts:

A./B. Current and Late Claims and Accounts – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the current claims and accounts totaling \$4,498.04 from the general fund, \$26,105.68 from the fire department fund, \$1,050.08 from the water operations fund, \$3,602.32 from the waste water operations fund and \$458.00 from the refuse fund; the late claims and accounts totaling \$10,268.83 from the general fund, \$194.05 from the fire department fund, \$428.81 from the water operations fund, \$49.45 from the waste water operations fund and \$46.66 from the refuse fund, as presented.

11. Council Discussion and Concerns:

The vacuum cleaner is not working. It will be looked at for repair. There are two barrels of cans that will be picked up by the Boy Scouts.

Tim Minske chose to have a closed meeting for his annual performance review and compensation. Seth Prescher motioned to close the current meeting at 8:20 p.m. and open the closed Tim Minske performance review, seconded by Tim Flaten, and was carried unanimously. Tim Minske's Performance Review was held. Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to close the close meeting at 8:52 p.m. and reopen the regular meeting. Lisa Karsten motioned, at the city administrator's recommendation, to go with a 3% increase with retro pay going back to Tim's anniversary date of February 13, 2019, seconded by Tim Flaten, and was carried unanimously.


12. Adjournment:

Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to adjourn. Adjournment was at 8:55 p.m..

13. Next Regular Meetings: Monday, April 1st and Monday, April 15th of 2019 at 7p.m.

Tony Lindahl, Mayor

Attest:


Sheri Gregor, City Clerk/ Treasurer