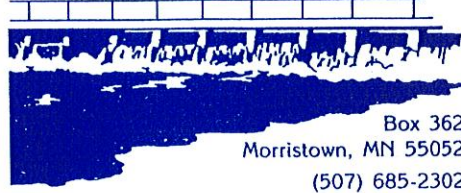


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting Monday, March 2, 2020 7:00 p.m.

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski
Others Present: Public Works Director Tim Minske, Adam Schlie, Deputy Sheriff Justin Hunt, Fire Chief Adam Uittenbogaard, Steve Nordmeier, Tyler Velzke, Rick Vollbrecht, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. **Call to Order** Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, March 2, 2020 at 7:00 p.m., in the Council Chambers, at 402 Division Street S..
2. **Pledge of Allegiance** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda** Added to the agenda was Unfinished Business H. Fence on City Property, New Business G. Resolution 2020-2 Accepting Donation and H. Community Center Flag. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the agenda, with the three additions.
4. **Comments and Suggestions from Citizens Present** Tyler Velzke asks if there's a way to reserve the community center hall online, by having a PDF form to request a date(s). Another helpful item would be to have a calendar of event dates where the great hall is already booked, available or unavailable. Brad Potter was asked to check into this.
5. **Consent Agenda**
 - A. **Police Report – February 2020**
 - B. **Fire Department Report – February 2020**
 - C. **Public Works Report – February 2020**
 - D. **EDA Minutes – Meets Quarterly**
 - E. **City Council Minutes – January 6, 2020, January 21, 2020, February 18, 2020**
 - F. **Zoning Board Minutes – February 20, 2020**
 - G. **Skywarn Report – No Report**
 - H. **Financial Report Month Ending – January 31, 2020 (Community Center Report, Cash Control Statement, Interim Report, Capital Reserve Balances)**
 - I. **Joint Work Session Minutes, City Council Minutes – March 2, 2020**

Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to table the consent agenda (A through H) to the March 16, 2020 mid-month city council meeting. Public Works – Tim Minske reported the five new cellular meters are installed. Those meters need to be set up in our Banyon system, then a trial test folder sent to Badger. Dahle Enterprises have submitted a bid, for the digging of and rip rap for the small creek, north of Washington St. E. to Main St. E./County Road 15. Two bids are required, therefore another bid will be sought.

5. Consent Agenda (cont.)

Fire Dept. – Adam Uittenbogaard asks if the city council had to accept the fire department’s officers and pay. The response was the officers were approved and if the pay didn’t change, a new motion was not necessary. The resolution, added to the agenda, to accept the fire relief association donations, to the fire department should also include another \$10,000.00.

6. Unfinished Business:

- A. Ditch fix on Thruen Street – The property owner needs to provide a design plan for approval by May 1, 2020, to remove the culvert and grade the ditch graded back to its engineer developed original condition on or by June 15, 2020. Prior to the reconstruction, BevComm will need to modify their underground bore work. If the property owner does not comply by the June 15, 2020 date, the City will hire a contractor to do the work and assess the cost to property owner's property taxes.
- B. Personnel Policy – The public works weekend on-call pay rate will stay as previously established; pay is a minimum of two hours at time and a half.
- C. Zoning Board Recommendation – The Morristown Zoning Board held a public hearing on Thursday, February 20, 2020 for public input on rezoning properties that are zoned commercial but are residential single-family homes. The board recommends to the council to amend the city zoning map. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to adopt Ordinance 2020-1; An Ordinance Amending the Zoning Map of the City of Morristown.
- D. Zoning Board Recommendation – The Morristown Zoning Board held a public hearing to receive public input on amending two sections of Ordinance 152 Zoning Codes. The two sections shall read, “All structures used for residential occupancy shall have a minimum width of 24 feet on its narrowest dimension and shall be affixed to a permanent foundation constructed of continuous poured footings. The house must sit directly on a continuous foundation wall that extends to a minimum depth of 42 inches of clay or granular fill. The amendment is to add, “or a design approved by a registered structural engineer in the State of Minnesota”. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adopt Ordinance 2020-2: Amending Sections §152.066 and §152.091 of the City of Morristown City Code.
- E. Street Sweeper Repairs – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to purchase street sweeper replacement parts from MacQueen at \$4,174.00, as recommended by public works.
- F. Administration Staffing Level Details – Brad Potter offered the option of have a Community Fix assistant to handle some of the work he is completing at \$25.00 per hour/10-14 hours a week. There was no decision made. Brad Potter will post a part-time office assistant job opening at \$12 to \$15 per hour, to work with the city clerk.
- G. Recycle Day – April 4, 2020 – Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to hold the annual recycle day, along with the Morristown Township, on April 4, 2020, from 9am to 1pm, at Timm’s Trucking; with no box springs or mattresses being accepted, this year, by the City.

7. New Business:

- A. Faribault Veterinary Animal Clinic – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to host the annual animal immunization clinic on Saturday, April 18, 2020, from (new time) 1:15 p.m. – 3:00 p.m., at the Morristown Public Works Department building, located at 109 2nd Street S.W..
- B. Spring Open Burning – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to allow spring open burning from April 1 through May 15, 2020; between the hours of 6 p.m. to 12 p.m. noon. No permit required.
- C. Dam Days Parade Participation – Motion by Tim Flaten, seconded by Jake Golombeski, and was carried unanimously to send in the entry form to participate in the Dam Days twilight parade on Friday, May 29, 2020.
- D. Baseball Field Agreement – Another meeting will be needed to sign an agreement between the City of Morristown/Morristown Baseball Association and the W-E-M School District, for the use of the Babe Nordmeier Field. Dates the field is available for the W-E-M junior high school baseball team and who will maintain the field, before and after their baseball games needs to be determined. Brad Potter is asked to get Mayor Tony Lindahl on the next school board agenda. Rick Vollbrecht requested the City to bring in a porta potty at the baseball field for the months April and September (the baseball park restroom is only accessible from May to August). Brad Potter is to get bids on a handicap accessible porta potty.
- E. Discolored Water – A variety of factors played into the rusty water, which some residents experienced for a few days, during the last week of February. 80,000 gallons of water was used to fill the pond for the polar plunge, causing the need to use the backup Well No.1 also stirred up the sediment. In addition, because it is winter, the water lines have not been flushed since fall. The City apologizes for any inconvenience this may have caused.
- F. City Administrator Report – The excavation of the creek and tree removal, off Division Street S. to Lawrence Street, is to take place this week. Brad is working on the personnel policy.
- G. Resolution 2020-2: A Resolution Accepting A Donation – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to accept the donation from the Morristown Fire Relief Association to the Morristown Fire Department, \$61,500.00 for the rescue truck fund, \$37,054.67 for the equipment fund; then amended and approved to add to the motion \$10,000.00 for the pumper truck fund.
- H. Community Center Flag – Tim Flaten noted the flag outside of the building is getting frayed. Tony Lindahl stated the American Legion Post 149 will be donating an 8'X12' United States American Flag to the City to replace this one.

8. Correspondence and Announcements:

- Minnesota's Presidential Primary Election – Tuesday, March 3, 2020 7 a.m. – 8 p.m.
- March 16, 2020 City Council Meeting – Abdo, Eick & Meyers – Audit Analysis

9. Claims and Accounts:

A./B. Current and Late Claims and Accounts – Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the March 2, 2020 current claims and accounts totaling \$78,387.43 from the general fund, \$11,493.62 from the fire department fund, \$1,031.67 from the water operations fund, and \$7,117.56 from the waste water operations fund; and the late claims and accounts totaling \$1,314.35 from the general fund, \$99.30 from the fire department fund, \$215.47 from the water operations fund, and \$1,024.45 from the wastewater operations fund, as presented. Tim Flaten asked if we were reimbursed for the Verizon service plans, for last month, on the Skywarn iPads. The Verizon rep said they could not; the suspension was not formally requested.

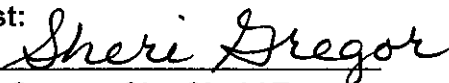
10. Council Discussion and Concerns:

Lisa Karsten will take up a collection from the council for a floral arrangement for Rachel Morris' visitation.

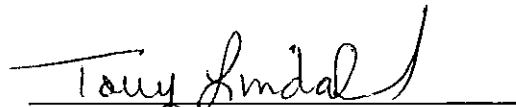
11. Adjournment Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to adjourn at 8:35 p.m..

12. Next Regular Meetings: Monday, March 16, 2020 and April 6, 2020 at 7 p.m..

Attest:



Sheri Gregor, City Clerk/ Treasurer


Tony Lindahl, Mayor