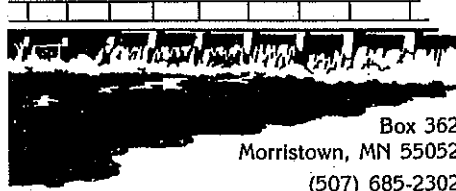


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MEETING MINUTES

### Regular Mid-Month Meeting Wednesday, February 20, 2019 7:00 p.m.

Council Present: Mayor Tony Lindahl, Seth Prescher, Lisa Karsten, Kathy Wolf, Tim Flaten  
Others Present: City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Mayor Tony Lindahl called the regular mid-month meeting of the Morristown City Council to order on Wednesday, February 20, 2019 at 7:00 p.m., in the Council Chambers, at 402 Division Street. S..
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to Agenda:  
Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve the agenda, with the two additions of New Business B. Fire Department Compressor and to the City Administrator's Report Auto Bill Pay.
4. Comments and Suggestions from Citizens Present:  
None
5. Unfinished Business:
  - A. IT Services Update – Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to move forward with contracting BevComm for the City's IT services, with the continuance of the one year contract.
  - B. Brad Potter has been corresponding with Gordy Olson, of Lake Country Community Bank, on securing higher interest rates in a flexible liquidity account.
  - C. Zoning Administrator Position - Mayor Lindahl recommends the community appointment of Brent Vollbrecht as the Morristown City Zoning Administrator. Motion by Seth Prescher, seconded by Kathy Wolf, and was carried unanimously to approve the appointment of Brent Vollbrecht as the new Zoning Administrator. (Note: This is an interim position, based on the ongoing dialog of possibly adopting the Minnesota State building code.)
6. New Business:
  - A. City Administrator's Report – Brad Potter proposed a few necessary rate increases on the 2019 Master Fee Schedule. These changes will be posted at City Hall, the Post Office, on our City website and Facebook; then brought forth at the public hearing during the City Council meeting on March 4th. The proposed rate increases include the second water meter purchase from \$190 to \$250, the sewer rates increase of 2.5% on the base charge, from \$20 to \$21.50, and the sewer per 1,000 gallons water used, from \$6.90 to \$7.17, and the garbage rate increase from \$12.69 to \$13.32.

6. New Business:

A. City Administrator's Report (cont.) - A Zoning Board public hearing will be held, during their meeting on Thursday, February 21st, on creating an ordinance allowing solar panel installation on residential home's roofs.

Options are being analyzed for funding and a funding application submitted to make upgrades at the Waste Water Treatment Plant.

The Public Works Director's, Tim Minske, two year performance review is to be held Monday, March 4, 2019, after the City Council meeting. The Council and Administrator discussed how to proceed with the manner in which to assess and oversee the evaluation of/with city employees.

Brad spoke on purchasing the \$1,300 Banyon utility billing software module needed to implement PSN (Payment Service Network) at the city's annual cost of \$238 to enable utility customers to pay their utility bill with credit/debit cards, online, mobile, virtual, automated phone, PSN call center or by ePayments. Fees will be applied to the customer; Checking/Savings \$1.00, Credit/Credit Cards 2.75% (+50c if under \$100). (Current automatic bank account withdrawal and paying by cash or check at City Hall remains available and free)

Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to authorize compensating Tim Minske his overtime rate for the 100 emergency hours spent on the September 20, 2018 storm event; at \$36.33 per hour totaling \$3,633. The City will be reimbursed 70% of this amount under the State Public Disaster Declaration.

Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to move forward with PSN, and the purchase of the Banyon module for \$1,300.

B. Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to approve the Fire Department compressor, to fill fire fighter's air tanks, purchase for the lowest bid of \$18,535.95 from Emergency Response Solutions.

Brad Potter and Adam Uittenbogaard will be working on a spreadsheet layout of what the Fire Department wants to purchase (spend) in the next two to five years.

7. Correspondence and Announcements:

The Council received a "Thank You" from Sheriff Troy Dunn and Office, for the \$50 donation to the Child Safety Program.

Mayor Lindahl received a letter from the MPCA (Minnesota Pollution Control Agency) stating the Morristown 2018 Biosolids Annual Report, submitted by Pat Kaderlik, was reviewed, recorded, complete and well done.

Local child care providers are being recognized next week

The State Historic Preservation Review Board will consider the nomination of the Morristown Feed Mill, 205 Bloomer Street E., to the National Register of Historic Places, on March 19th.

8. Claims and Accounts:

Motion by Seth Prescher, seconded by Tim Flaten, and was carried unanimously to approve the mid-month claims and accounts totaling \$25,224.40 from the general fund, \$3,996.67 from the fire department fund, \$1,341.58 from the water operations fund, \$2,437.92 from the waste water operations fund and \$4,309.85 from the refuse fund.

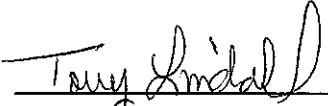
9. Council Discussion and Concerns:

Tony Lindahl and Seth Prescher are attending Elected Official's Leadership Conferences this weekend in Brainerd.


10. Adjournment:

Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to adjourn. Adjournment was at 7:42 p.m..

11. Next Regular Meetings: Monday, March 4, 2019 and Monday, March 18, 2019

  
\_\_\_\_\_  
Tony Lindahl, Mayor

Attest:

  
\_\_\_\_\_  
Sheri Gregor, City Clerk/Treasurer