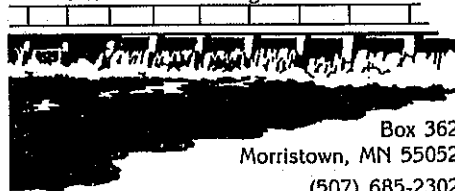


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MEETING MINUTES

### Public Hearing and Regular Meeting Monday, February 4, 2019 7:00 p.m.

Council Present: Mayor Tony Lindahl, Tim Flaten, Seth Prescher, Lisa Karsten, Kathy Wolf

Others Present: City Attorney Mark Rahrick, City Engineer Rich Revering, Tim Minske, Pat Kaderlik, Dan Morris, Adam Uittenbogaard, Troy Dahle, Rice County Sheriff Troy Dunn, Deputy Sheriff Justin Hunt, Lee Bruns, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, February 4, 2019 at 7:00 p.m., in the Council Chambers, at 402 Division Street. S..
2. The Pledge of Allegiance was recited.
3. Motion by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to close the regular meeting and open the public hearing. This hearing to amend Section 152.295 through Section 152.335 of the city code is rescheduled. The hearing will be held and posted for March 4, 2019, when a draft amendment with recommendations becomes available. Motion by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to close the public hearing and reopen the regular meeting.
4. Additions/Corrections to Agenda:  
Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve the agenda, with the one new addition; 8. New Business, D. Resolution 2019-4: A Resolution Accepting Donations.
5. Comments and Suggestions from Citizens Present:  
None
6. Consent Agenda:  
Motion by Seth Prescher, seconded by Lisa Karsten, and was carried unanimously to approve the consent agenda, pulling the community center report, the capital outlay document out of the financial reports and the fire department report.  
Newly elected fire chief, Adam Uittenbogaard, proposed to increase annual salaries of the elected and appointed fire dept. officers. This item will be on the next meeting agenda. The community center ended the year with a deficit of \$20,000. Continued maintenance expenses will arise. Rental fees were previously increased for 2019. Some capital outlay general fund accounts are in the red. With the 2019 budget monies added and possibly allocating monies, per audit, will bring capital expenditures into positive balances.  
Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the fire department report, the community center report and the capital outlay document.

7. Unfinished Business:

- A. Add Assistant Mayor to Bank Accounts – Motion by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to add Tim Flaten as assistant mayor to the City of Morristown's Lake Country Community Bank checking and money market accounts, as an authorized signer.
- B. Street Sweeper Discussion – Brad Potter suggested selling the existing street sweeper as is. He and Tim Minske continue to look for and to purchase a used street sweeper. If necessary, for the interim, Brad Potter is obtaining quotes to contract out a truck sweeper. Tim Minske reiterated the importance of having our own sweeper is essential for having sweeping completed in a timely manner
- C. City Hall Server Costs – Brad Potter continues to communicate with Pantheon and Marco in search of a server, networking, computer hardware and maintaining IT services for the City.
- D. Clerk's Window Hours – Motion by Seth Prescher, seconded by Tim Flaten, and was carried unanimously to approve Option 1; the clerk's window will be closed Mondays 1:00 p.m. - 5:00 p.m. and Tuesdays 8:00 a.m. – 12:00 p.m. starting Tuesday, February 5, 2019; amending the start date to Monday, February 11, 2019; then review in three months.
- E. Comparison of Committee Members Annual Salaries – Sheri Gregor presented the council with compensation comparison, in what other small cities stipend their Zoning and EDA committee members.
- F. Tim Minske's Compensation Pay – Brad Potter submitted recommendation information for Tim Minske's emergency compensation pay. Mr. Potter and Lisa Karsten will meet to discuss their proposal.
- G. Wastewater Treatment Facility - Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to go with the lower bid, which is Bolton & Menk, moving forward with the project as outlined in their proposal for the waste water treatment plant.
- H. Pay-Of Community Center Debt Bond – Motion by Tim Flaten, seconded by Seth Prescher, and was carried unanimously to pay- off the Community Center Debt Bond.

8. New Business:

- A. Resolution 2019-3: A Resolution Accepting A Donation – Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve Resolution 2019-3 accepting a donation from the Fire Relief and designated as defined.
- B. City Investments – Brad Potter gave details on the 2.25% interest rate we are making with our liquidity investment with the LMC (League of Minnesota Cities) PMA 4M Fund. Brad is working with LCCB, to see if they could come close to matching this interest rate, versus the .1% to .4% we receive now; as we could move some monies for better returns.

8. New Business: (cont.)

- C. City Administrator's Report - Brad Potter gave his city administrator's report. Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve \$1,000.00 to purchase waste water public relations campaign material FOG (fat, oil, grease) door hangers. Mr. Potter is looking into SOPs (standard operating procedures).
- D. Resolution 2019-4 – Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve Resolution 2019-4 donations from the Fire Relief Assn. designated for rescue truck, landscaping and pumper.

9. Correspondence and Announcements:

Public Hearings – February 20th, February 23rd (Planning Commission) and March 4th

10. Claims and Accounts:

Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to approve the current claims and accounts totaling \$23,185.65 from the general fund, \$24,226.42 from the fire department fund, \$4,042.94 from the water operations fund, \$43,227.09 from the waste water operations fund and \$694.29 from the refuse fund; the late claims and accounts totaling \$942.55 from the general fund, \$198.00 from the fire department fund and \$108.23 from the water operations fund, as presented.

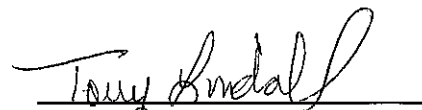
11. Council Discussion and Concerns:

A Community Center manager to be discussed when the next work session is held.

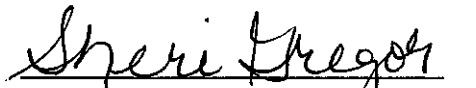
12. Adjournment:

Motion by Lisa Karsten, seconded by Seth Prescher, and was carried unanimously to adjourn. Adjournment was at 7:50 p.m..

13. Next Regular Meetings: Wednesday, Feb. 20th and Monday, March 4th of 2019 7pm

  
Tony Lindahl, Mayor

Attest:

  
Sheri Gregor, City Clerk/ Treasurer