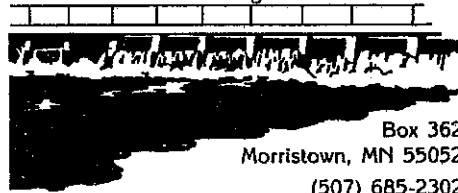


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting – Public Hearing Monday, January 6, 2020

Council Present: Mayor Tony Lindahl, Tim Flaten, Lisa Karsten, Kathy Wolf, Jake Golombeski

Others Present: City Engineer Rich Revering, Public Works Director Tim Minske, Deputy Sheriff Justin Hunt, Fire Chief Adam Uittenbogaard, EDA Members Steve Felix and Kurt Wolf, Jesse Sanders, Ryan Schiell, City Administrator Brad Potter and City Clerk/Treasurer Sheri Gregor

1. **Call to Order** Mayor Tony Lindahl called the regular meeting of the Morristown City Council to order on Monday, January 6, 2020 at 7:00 p.m., in the Council Chambers, at 402 Division Street S..
2. **Pledge of Allegiance** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda** Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the agenda.
4. **Comments and Suggestions from Citizens Present** – Steve Nordmeier asked to have Dam Days on the next agenda for permission to use the community center.
5. **Consent Agenda**
 - A. **Police Report – December 2019**
 - B. **Fire Department Report – December 2019 – Pulled**
 - C. **Public Works Report – December 2019**
 - D. **EDA Minutes – Meets Quarterly**
 - E. **City Council Minutes – December 16, 2019**
 - F. **Zoning Board Minutes – No December Meeting**
 - G. **Skywarn Report – No Report – Pulled**
 - H. **Financial Report Month Ending – November 30, 2019**

(Cash Control Statement, Interim Report, Capital Reserve Balances)

Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the consent agenda, minus the Fire Department Report and the SkyWarn Report.

Adam Uittenbogaard pulled the Fire Department Report, inviting the mayor, city council, city administrator and clerk to the annual firefighter's meeting on Monday evening, January 13, 2020. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the Fire Department Report. Tim Flaten pulled the SkyWarn Report, with Jesse Sanders requesting permission, from the council, to purchase five iPads (one in SkyWarn room and four in vehicles) @ \$1,299.95, waterproof box cases @ \$337.45, with the choices of the government contracted priced service plans (monthly two gigabytes @ \$27.30 each, peak storm season (April-October) @ \$39.99 unlimited monthly service, then switch to the \$10.00 monthly plans during the remaining months). The SkyWarn has a 2019 capital reserve budget balance of \$16,763.00.

SkyWarn Report (cont.) - Motion by Lisa Karsten, seconded by Jake Golombeski, and carried unanimously to approve SkyWarn to acquire the iPads, cases and 2 gigabytes service plans, out of the SkyWarn funds. Motion by Lisa Karsten, seconded by Kathy Wolf, and was carried unanimously to approve the Skywarn Report.

6. Unfinished Business

A. Resolution 2020-1: Authorizing Assessment of Administrative Fines for

Collection in 2021 – The assessment of unpaid zoning permit violation fines will be brought back to the January 21, 2020 council meeting. Kurt Wolf, 404 3rd Street S.E., is disputing the zoning board's recommendation and the city council decision to assess the after-the-fact-permit penalty of \$100 to his property taxes. Documentation will be presented to validate the fine.

B. Archambault Bros. Disposal Franchise Agreement – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve the contract agreement with Archambault Brothers Disposal. If Archambault's feel the necessity to change their rates, they must opt out of this contract before November 30th.

C. City Council Enforcement Priority List – Brad Potter will focus on the City Council's list of priorities for enforcing city ordinances, beginning with addressing zoning permits required and businesses and residents keeping sidewalks clean. The City Clerk will have, in the quarterly newsletter, ordinances and information for residential knowledge.

Motion by Tim Flaten, seconded by Lisa Karsten, and carried unanimously to close the regular meeting and open the public hearing at 7:30 p.m..

Public Hearing – Increase in City Water, Wastewater, Refuse and Recycling Fees - Due to inflationary increases in expenses, Brad Potter presented the Council with three options on if to increase utility rates and by what percent. Motion by Lisa Karsten, seconded by Tim Flaten, choosing option three, and was carried unanimously to increase the monthly water base charge from \$6.16 to \$7.39, and the monthly water usage per 1,000 gallons from \$3.35 to \$3.52. Motion by Tim Flaten, seconded by Lisa Karsten, choosing option three, and was carried unanimously to leave the monthly sewer base charge at \$21.50, but increase the monthly sewer usage per 1,000 gallons from \$7.07 to \$7.35. Motion by Tim Flaten, seconded by Lisa Karsten, choosing option three, and was carried unanimously to increase the monthly refuse/recycling rate from \$13.32 to \$14.39. Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to close the public hearing and reopen the regular meeting at 7:52 p.m..

D. Street Project Update (Main Street and 2nd Street SW) Bolton and Menk

Rich Revering is concerned with assessment costs. Rich mentioned a USDA street grant based on cost of project, property values and incomes, and street reconstruction bonds. Rich spoke on options of delaying the levels of work to do based on costs/assessments, to strategize to keep assessments and taxpayers' dollars down. Suggestions on the street/water mains project will be brought to the February 3, 2020 council meeting on options, USDA numbers and assessment policy.

6. **Unfinished Business (cont.)**

E. Electronic Tablets for City Council - Discussions were had on the purchase of Samsung 8 iPads (government contract) from Verizon for the Council, Clerk and Public Works (city use only). This would cut down on the paper used. Security from our vendor, BevComm, will be the emphasis at the January 21st meeting.

7. **New Business:**

- A. 2020 City Community Appointments** – Motion by Tim Flaten, seconded by Jake Golombeski, and was carried to approve the city community appointments for 2020 as printed; with one zoning board member to be appointed on February 3, 2020. Opposed by Lisa Karsten.
- B. 2020 Master Fee Schedule** – Rate changes were discussed and approved. The revised Master Fee Schedule for 2020 will be submitted for approval January 21, 2020.
- C. 2020 Water, Sewer, and Garbage Rates Review** – This item was discussed during the public hearing and the increased rates were accepted.
- D. Approve Annual Firefighter's Wages for 2019** – Motion by Lisa Karsten, seconded by Jake Golombeski, and was carried to approve the Morristown Fire Department 2019 annual firefighter's wages for \$24,388.00, as presented. Abstained was Tim Flaten.
- E. Tim Minske – Final Quarter 2019 Compensation for Projects** – Motion by Tim Flaten, seconded by Lisa Karsten, and was carried unanimously to approve compensation for Tim Minske for the final quarter of 2019 for above and beyond events at \$865.54.
- F. City Administrator Report** – Brad Potter continues to review and revise the personnel policy. A pre-construction meeting is to be held with all parties involved on 3rd St. S.E./ Jane St. E, etc. streets improvements to take place after Dam Days. Brad is working on the State required Pay Equity Report. Brad and Tim Minske met with DNR, next MPCA, on the wastewater outflow pipe. There is property for sale located in-between the west end of the city limits; and Brad informed the county this falls in our urban overlay district. The 112 Division St. N. property has been sold. The EDA met and viewed a mockup of the city website video, and after the council meeting, Tim Flaten will go through this to give your thoughts and moments with any council and public that wish to stay afterwards. The ditch cleanout, south of Sidney St. W., coming soon. The plow truck expenses have been high, due to hydraulic issues. The Clerk asked for clarity on the 1.5% COLA, effective January 1, 2020. Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously that the cost-of-living adjustment be given to full time and part time city employees; seasonal and temporary employees increases are to be negotiated.

8. **Correspondence and Announcements**

Dan Morris sent word to invite the City to once again participate in "Recycle Day" to be held in April. The Council agrees to take part.

9. Claims and Accounts

A.B. Current Claims and Late Claims and Accounts - Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to approve the current claims and accounts, for January 6, 2020, totaling \$17,381.98 from the general fund, \$5,263.10 from the fire department fund, \$3,244.60 from the water operations fund, and \$8,220.73 from the waste water operations fund; and the late claims and accounts totaling \$5,692.45 from the general fund, \$1,130.63 from the fire department fund, \$46.66 from the water operations fund, and \$111.74 from the wastewater operations fund and \$4,692.54 from the refuse fund.

10. Council Discussion and Concerns

None

11. Adjournment Motion by Lisa Karsten, seconded by Tim Flaten, and was carried unanimously to adjourn at 8:36 p.m..

12. Next Regular Meetings Tuesday, January 21, 2020 & Monday, February 3, 2020 7 pm

Tony Lindahl, Mayor

Attest:


Sheri Gregor, City Clerk/ Treasurer