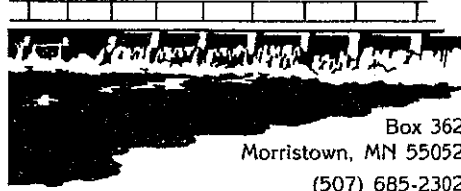


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting Wednesday, January 03, 2018 7:00 P.M.

Council Present: Mayor Kurt Wolf, Lisa Karsten, Kathy Wolf, Seth Prescher and Tim Flaten
Others Present: City Attorney Mark Rahrlick, City Engineer Rich Revering, Rice County Sheriff Troy Dunn, Pat Kaderlik, Mike O'Rourke, Dan Morris, Steve Nordmeier, Fire Chief Troy Dahle, Adam Uittenbogaard and City Clerk Sheri Gregor

1. The regular meeting of the Morristown City Council was called to order on Wednesday, January 03, 2018 at 7:00 p.m., in the Council Chambers, at 402 S. Division Street, by Mayor Kurt Wolf.
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to the Agenda:
Additions to the Agenda are under 7. New Business; F. Waive Government Room fee for area Rugby team meeting (1 hour) – January 14, 2018 at 1p.m., G. Approve Annual Firefighter's Salaries for 2017 and H. Approve Fire Department spending on Grain Bin Rescue Equipment. Motion by Lisa Karsten, second at Kathy Wolf, and carried unanimously to approve the Agenda with the additions as presented.
4. Consent Agenda:
Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve the Consent Agenda.
5. Comments and Suggestions from Citizens Present:
With the Centennial Park Playground almost complete, Mike O'Rourke asks the Council to send "Thank You" notes to the donators and volunteers that made this project possible. Dan Morris, Commercial Club President, informed the Council he had Phil and Wes Brooks, father and son, look over the Community Center great hall and other areas that need painting. The Council told Dan to have the Brooks' submit bids (per area/rooms). Per policy, a second bid will be required. Steve Nordmeier asked if/when the pop machine is going to be removed. Due to lack of use/purchase, some pop becomes outdated, so you're getting flat tasting pop. The Council had previously stated that we would remove the machine at the end of 2017. Steve also brought to the Council's attention the street lights and holiday decorations on Franklin Street flash on and off for two to five minutes every night around 4:50 p.m. - 5:00 p.m.... Tim Flaten noticed late at night that whole street goes dark, and then a few minutes later lights are back. Seth Prescher will speak with Public Works.

7. New Business:

- A. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to accept the changes as presented to the 2018 City Committee Appointments. You may view the list on our Website, City Hall or at the Post Office. Mayor Kurt Wolf is to complete an outline of responsibilities for each appointment.
- B. Motion by Lisa Karsten, second by Kathy Wolf, and carried unanimously to approve the 2018 Master Fee Schedule with no changes from 2017.
- C. Motion by Seth Prescher, second by Lisa Karsten, and carried unanimously to accept the annual renewal of the Rice County Yard Waste Agreement as written.
- D. Rich Revering is looking into options to protect the light pole at the intersection of Franklin and Division Streets; due to recent damage issues, by street traffic and/or parking. County right-of-way and DOT regulations have to be considered and the possibility of moving the pole across the street are all to be thought out. The pole is City owned with the light fixture and maintenance Xcel Energy's responsibility.
- E. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to allow the Camp Omega Polar Plunge, to be held February 17, 2018, fundraiser committee to hold their meetings in the Community Center, use the Centennial Park pond for the Polar Plunge, plastic wrap the park pavilion and waive all fees; with insurance in place and plans to keep people safe.
- F. Motion by Seth Prescher, second by Tim Flaten, and carried to waive the rental fee of the Government Room for the area Rugby team one hour meeting on Sunday, January 14, 2018. Lisa Karsten abstained from voting.
- G. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve the annual firefighter's salaries for 2017, estimated at \$30,000.00.
- H. Motion by Seth Prescher, second by Lisa Karsten, and carried unanimously to approve labeling \$20,000.00 of the Fire Equipment Fund as Grain Bin Rescue Equipment Fund.

8. Correspondence and Announcements:

None

9. Claims and Accounts:

Motion made by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve to pay the January 03, 2018 Current Claims and Accounts totaling \$6,864.07, from the General Fund, \$990.19 from the Fire Department Fund, \$1,325.40 from the Water Operations Fund and \$3,797.13 from the Wastewater Operations Fund; and the January 03, 2018 Late Claims and Accounts totaling \$3,208.76 from the General Fund, \$2,788.36 from the Fire Department Fund, \$302.88 from the Water Operations Fund, and \$88.58 from the Wastewater Operations Fund.

10. Council Discussion and Concerns:

None

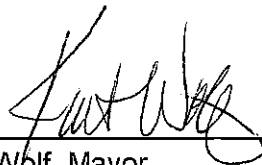
6. Unfinished Business:

- A. Motion by Lisa Karsten, second by Kathy Wolf, and carried unanimously to approve Resolution 2018-1: A Resolution Appointing a Person to Fill Vacant Zoning Administrator Position. Jesse Sanders is officially the new city zoning administrator.
- B. Motion by Lisa Karsten, second by Seth Prescher, and carried unanimously to approve Resolution 2018-2: A Resolution Accepting Donation for \$8,250.00 from the Morristown Township towards the park.
- C. Motion by Seth Prescher, second by Tim Flaten, and carried unanimously to approve Dam Days Committee Meetings and Miss Morristown Pageant in Community Center.
- D. Motion by Lisa Karsten, second by Seth Preacher, and carried unanimously to hire to lower of the two bids, Clean Reflections, to the great hall and bar area for the Community Center floor. Clean Reflections will scrub and apply three coats new floor finish, at the cost of \$2791.75, in March 2018. Lisa Karsten spoke with Clean Reflections, Kevin Smith, requesting they continue to do this annually, having a maintenance plan in place.
- E. Seth Prescher and Tim Flaten will interview the four applicants, who applied for the part-time Custodian position. The interviews will be held Friday, January 12, 2018.
- F. Following the Minnesota Department of Health guidelines, Lisa Karsten and Mark Rahrlick will work on developing a policy regarding serving food in a public building (Community Center/City Hall). Lisa will receive input from Adrienne O'Rourke and Barb Morris, in charge of Hall Rentals and the Commercial Club. The Community Center/City Hall Food Policy can supersede the Minnesota statute, but cannot go below what is required.
- G. No city residents have volunteered to serve on the Complaint Committee. Another attempt has been made by promoting the positions in "The Morristown Messenger" quarterly newsletter.
- H. Kurt Wolf will get identical breakdown bids from Pantheon, Marco/BusinessWare and CIT for the City's IT System renovation. The City may purchase the hardware and install on our own to reduce the cost.
- I. The City has two bids, Dahle Enterprises and James Brothers Construction, for the MHC ISO Valve repair. Mark Rahrlick will present the bids to management of the Mobile Home Community.
- J. Due to the change in holding two regular monthly meetings, Mark Rahrlick will amend the current Section 30.01 Meetings of the Morristown City Code and this amended ordinance will be on the January 22, 2018 meeting agenda.
- K. Draft Ordinance 2018-2: Amending Section 31.15 - Establishing Salaries for the Mayor and City Council will need tweaked to match the instituting of two monthly regular meetings. This ordinance will also be on the January 22, 2018 meeting agenda.

11. Adjournment:

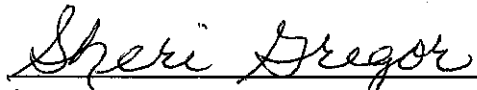
A motion was made by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to adjourn. The meeting adjourned at 8:28 p.m.

12. Next Regular Meetings: Monday, January 22, 2018, and Monday, February 05, 2018.



Kurt Wolf, Mayor

ATTEST:



Sheri Gregor, City Clerk/Treasurer