

MORRISTOWN CITY COUNCIL MEETING MINUTES
Regular Meeting Monday, October 02, 2017 7:00 P.M.

Present: Mayor Kurt Wolf, Council - Lisa Karsten, Kathy Wolf, Seth Prescher and Tim Flaten

Others Present: City Attorney Mark Rahrck, Sargent Tom McBroom, City Engineer Rich Revering, Margaret Butler, Tim Minske, Mike O'Rourke, Steve Nordmeier, Mark Morris, Adam Uittenbogaard, Loren Dahle and City Clerk Sheri Gregor

1. The regular meeting of the Morristown City Council was called to order on Monday, Oct. 02, 2017 at 7:00 p.m., in the Council Chambers, at 402 S. Division Street, by Mayor Kurt Wolf.
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to the Agenda:
A motion was made by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to approve the Agenda.
4. Consent Agenda:
Items C. Public Works Report and A. Police Report were pulled. A motion was made by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to approve the Consent Agenda minus the Public Works and Police Report. Sargent Tom McBroom spoke about the law enforcement activity. September was a good month. Deputies focused a lot this month on the passing on the right along Hwy 60/Holland Ave. (with 33 stops of which seven were issued citations). Law enforcement will be monitoring the Iona Ave speed limit more closely. An officer is at the school from 7:10 am-8:20 am, does two daily walk-throughs and is there again when the children are getting out of school. An officer had lunch one day with the kids. A motion was made by Seth Prescher, seconded by Tim Flaten, and carried unanimously to approve the Police Report as presented. Tim Minske spoke on stand-by and portable generator prices. Tim Minske will find out the cost of Center Point Energy's work to be done, with a stand-by generator. The Council asks that a list be posted at the Public Work's Dept. of any equipment that is out-of-service. Tim Minske would like to be more involved with the work being done in the park. A motion was made by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to accept the Public Works Report.

5. Comments and Suggestions from Citizens Present:

Steve Nordmeier pointed out an error in the September 25, 2017 work session/special meeting minutes. A motion to adjourn the meeting was made by Tim Flaten, not Tim Minske. Mike O'Rourke informed everyone that the playground project is 90% complete. They are waiting on brackets to mount the swings. The rocket spring ride will be put back in. The playground project has enough funding to purchase/plant the six trees, where previously the City was going to fund the trees. Pam Golombeski also has funding for a tree for the park. The committee also plans to add, in the park, two benches on concrete slabs (where parents can sit and watch their children play), a bean bag game by the other playground area. After Tim Minske does the dirt and prep work, Dahle Sod Farm will hydro seed (giving us a price break as to also contribute to the playground project). To date, there have been 516 hours of volunteered work and 54 hours of volunteered equipment. A ribbon cutting ceremony is planned for Saturday, October 14th at 2:00 p.m.

6. Unfinished Business:

- A. Capital has been added to the 2018 budget to fund updating our IT system. The Council will revisit the Pantheon proposal in January, which will mainly cover maintenance. Kurt Wolf and Seth Prescher will do most of the installation.
- B. The Council will establish a complaint committee, consisting of five members; two of which will be Council members Tim Flaten and Lisa Karsten. We will advertise the openings for three City of Morristown citizens to volunteer to be on this committee. The Complaint Committee meeting date to be determined.
- C. The management of the Mobile Home Community is considering paying for the repair of the ISO shut off valve. They have requested a second bid. Tim Minske will get another bid by the Council's special meeting to be held Monday, October 16, 2017.
- D. The Council's decision on what to do regarding the trees along the downtown boulevard is tabled to the special meeting on Monday, October 16, 2017.
- E. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to make our 2017 contribution of \$5,000.00 into the Firemen's Relief fund.
- F. Per the Zoning Board's recommendation, a motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously, to hold a public hearing, during the next regular meeting, Monday, November 06, 2017 at 7:30 p.m. This hearing will be in regards to allow solar energy gardens/farms within the city limits.
- G. The Council states there's funds budgeted in the 2017 capital outlay to support the set up/install for backup well online service. A motion was made by Lisa Karsten, seconded by and carried unanimously to go ahead with the Bemis Well Drilling bid of \$4,644.00, for a pump for the backup well, from the water fund, suspending our policy on two bids.

6. Unfinished Business: (cont.)

- H. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to sell the 1996 Chevy K3500 truck by sealed bids, listing all of the accessories; we reserve the right to refuse any and all bids. The sealed bids will be opened during the next regular Council meeting on November 06, 2017 at 8:00 p.m.
- I. Mayor Kurt Wolf appoints Tim Flaten as the Animal Control Officer and in charge of Parks/Tress/ Weeds to the list of City Community Appointments". Kurt Wolf also appoints Tim Flaten and Lisa Karsten to a new entry, Complaints Committee. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve the appointments. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to advertise for three citizens to serve on the complaints committee; to indicate interest by phone, email at City Hall, deadline of 4:00 p.m., November 03, 2017. Lisa Karsten asks Kurt Wolf to initiate a job description for the city appointments.
- J. Seth Prescher received a revised 2014 contract from Muddy Paws and will forward that information to Tim Flaten, who is now leading the city animal control.
- K. The Council will decide what funds to use in the repair of the sewer plant roof, at the special meeting October 16, 2017. They are looking to go with the spray foam option bid from Mader Insulation LLC.
- L. Attorney Mark Rahrlick updated the Council on actions taken on the demo/burning on Morristown Blvd... Mark will put together a letter to the MPCA; upon those results the Council will then decide if to enforce an administrative penalty.
- M. Tim Minske and Seth Prescher will get the list of addresses for the city limits residents that also should have a county locate sign. A motion was made by Seth Prescher, seconded by Tim Flaten, and carried unanimously to update the county address signs; the cost of those signs will be assessed to the home owners.

7. New Business:

- A. A motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve Ordinance 2017-5: An Ordinance Amending Section 92.56 of the Morristown City Code. Roll Call: Lisa Karsten – Yes, Kathy Wolf – Yes, Kurt Wolf – Yes, Seth Prescher – Yes, Tim Flaten – Yes.
- B. A motion was made by Seth Prescher, seconded by Tim Flaten, and carried unanimously to waive the government room rental fee for the American Red Cross meeting on October 23, 2017 from 6 p.m. to 8 p.m...

7. New Business: (cont.)

- C. The January 2018 quarterly EDA 6 p.m. and the regular City Council 7 p.m. meetings will be held Wednesday, January 3, 2017. The special meeting/work session City Council meeting will move to January 22, 2017 at 7:00 p.m....
- D. A "Truth in Taxation" public hearing will be held during the regular Monday, December 4, 2017 meeting at 7:30 p.m....
- E. A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to approve Resolution 2017-23; accepting a \$10,000.00 donation Dahle Enterprises for the playground project.
- F. The American Legion Post 149 previously obtained a "Conditional Use Permit" permitting construction of an outdoor enclosure, beer garden or patio. Therefore with an approved application for a zoning permit and paid permit, they will be allowed to build an outdoor patio. It is the business establishment's choice (not required, but recommended) to form a contained area to keep alcoholic beverages on-sale and on their private property.
- G. A motion was made by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to approve the two submitted utility payment contracts.
- H. Tim Flaten explained the options to try to control the geese by the dam on Holland Avenue. Basically you just have to be patient/honk your horn to hurry them along.

8. Correspondence and Announcements:

The Centennial Park Playground Dedication/Ribbon Cutting Ceremony will be held on Saturday, October 14, 2017 at 2:00 p.m.....

Weather permitting, the front of the Morristown Community Center will be lit with pink and blue lights in a joint worldwide tribute of Pregnancy & Infant Loss Remembrance Day, Sunday, October 15, 2017, from 7:00 to 8:00 p.m.....

Xcel Energy is contracting out having our 162 city lights replaced with LED. This does not include our black decorative lamps.

9. Claims and Accounts:

A motion was made by Lisa Karsten, seconded by Tim Flaten, and carried unanimously to approve to pay the September 15, 2017 Mid-Month Claims and Accounts totaling \$65,718.95 from the General Fund, \$7,237.44 from the Fire Department Fund, \$814.02 from the Water Operations Fund and \$3,671.50 from the Wastewater Operations Fund;

9. Claims and Accounts:

the October 02, 2017 Current Claims and Accounts totaling \$22,444.10 from the General Fund, \$1,145.43 from the Fire Department Fund, \$3,214.99 from the Water Operations Fund, \$4,028.57 from the Wastewater Operations Fund, and \$117.08 from the Refuse Fund, as printed; and the October 02, 2017 Late Claims and Accounts, pending approval by the Mayor via email, totaling \$121,829.26 from the General Fund, \$3,428.07 from the Fire Department Fund, \$96.49 from the Water Operations Fund, \$193.53 from the Wastewater Operations Fund and \$4,583.22 from the Refuse Fund.

10. Council Discussion and Concerns:

Lisa Karsten wants it stated in the minutes that the paving of the Feed Mill parking lot and driveway's City property ends at the brushes. There was no City money or time spent on the Karsten's property. If you would like to see the bid or cancelled check, call Lisa up and she will show it to you.

11. Adjournment:

A motion was made by Seth Prescher, seconded by Tim Flaten, and carried unanimously to adjourn. The meeting adjourned at 9:27 p.m.

12. Next Meetings:

The next special meeting/work session is Monday, October 16, 2017 at 7:00 p.m.
The next regular meeting will be held on Monday, November 06, 2017 at 7:00 p.m. A public hearing will be held during the regular meeting at 7:30 p.m. on allowing solar energy gardens/farms within the city limits.

/s/ Kurt Wolf
Kurt Wolf, Mayor

ATTEST:

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer