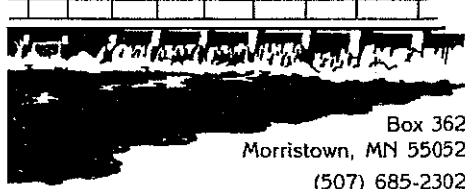


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting Monday, August 07, 2017 7:00 P.M.

Council Present: Mayor Kurt Wolf, Lisa Karsten, Kathy Wolf, Seth Prescher
Others Present: City Attorney Mark Rahrlick, Sheriff Troy Dunn, Public Works Director Tim Minske, Pat Kaderlik, Fire Chief Troy Dahle, Jack Schwichtenberg, Mike O'Rourke, Steve Nordmeier, Mark Morris, Adam Uittenbogaard, Rick Karsten, Dan Morris, Tim Flaten, Leon Gregor, Loren Dahle, Stuart Nordmeier, Deputy Dan Berndtson and Clerk Sheri Gregor

1. The regular meeting of the Morristown City Council was called to order on Monday, August 07, 2017 at 7:00 p.m., in the Council Chambers, at 402 S. Division Street, by Mayor Kurt Wolf.
2. The Pledge of Allegiance was recited.
3. Additions/Corrections to the Agenda:
Add to 7. New Business – E. Property Question. Move 6. Unfinished Business H. Playground Grant Compensation to 7. New Business F.. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve the Agenda with the addition and correction.
4. Consent Agenda:
A request was made by Kurt Wolf to pull the Police Report. A motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously to approve the Consent Agenda minus the Police Report. Sheriff Dunn asked the status of removing the rest of items (computers, towers, printer, cables and two file cabinets). The Sheriff's Department has secured and purged evidence as mandated. Per Lisa Karsten and Kurt Wolf, the personnel files will be kept at the maintenance shop. Seth Prescher stated the hard drives will be secured in a fireproof cabinet, or check the data to see if they can be destroyed. Sheriff Dunn has put together a Morristown Police uniform for the Historical Society, per their request. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously for the City Clerk to purchase a fireproof/locked file cabinet to house the police personnel records within the maintenance shop.

4. Consent Agenda: (Cont.) A motion was made by Lisa Karsten, seconded by Seth Prescher, and carried unanimously that the computers be handled by the IT experienced council members, cleaned up and donated to the Historical Society, if they will be able to use them; if the guys decide they are outdated and no use to the City. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously that the two file cabinets be utilized by the maintenance department for where ever they need them. Lisa Karsten amended her motion, seconded by Kathy Wolf, and carried unanimously that once the computer systems (computer, monitor, keyboard, printer, and accessories minus the hard drive) are cleaned and secured the Historical Society will get them as artifacts. Sheriff Dunn's next item was on clarification of our parking regulations ordinance on vehicles, trailers, boats parked at Sidney St. W.. You can park on the side of the street, but not block it. Parking regulations will be discussed at the special meeting on August 21st. Sheriff Dunn wanted to made note that on the Rice County Sheriff's latest billing invoice there is credit of \$1,825.00 toward the firearms, training rounds and Taser they purchased from the MPD. To answer Sheriff Dunn's question on our past practices on ordinance violations, Lisa Karsten and Mark Rahrick stated our police officer addresses the violations. If not corrected, then a letter from the City is sent. Sheriff Dunn informed us that starting September 1st, Lisa Arens will be our week day police officer through the end of the year. The night and weekend shifts will be a rotation between other officers. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve the Police Report.

5. Comments and Suggestions from Citizens Present:

Tim Flaten thanked the Sheriff's Office for watching the right side passing out by the Car Wash. Mark Morris asked if the City has any ordinance allowing a demo then a building burn. Kurt Wolf will look into an answer. Stuart Nordmeier reported on his trapping of four beavers by the dam, for the City, by season's end. Loren Dahle asked if anything has been set up yet for a dog impound and ordinance. Not yet.

6. Unfinished Business:

A. Police department and parking regulations were discussed during the police report.

6. Unfinished Business: (cont.)

- B. Tim Minske informed the Council there are 30 city limits residents that have County addresses. Tim and Seth Prescher will get those addresses for the City Clerk. A motion was made by Lisa Karsten, seconded Seth Prescher, and carried unanimously that homeowners that don't have them (County address signs) in the city limits receive a letter that says they will be installed at their cost. The homeowner can pay up front or have the cost assessed to their property taxes.
- C. Mark Rahrlick will contact corporate of the Riverside Mobile Home Park (Mobile Home Community) about sharing the cost of the isolation valve repair (Dahle Enterprises bid \$7,052.75). A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to first approve contact with corporate to share the cost and move forward with the repair. The City's cost will come out of the water fund.
Tim Minske had contact with five companies asking for bids to re-roof the sewer plan. Lockerby was the only one to submit a proposal of \$11,980.00. Seth Prescher asks Tim Minske for a list of those companies for record keeping proposes.
- D. Tim Minske furnished snow plow repair bids from Crysteel and Harrison. The Council will decide what to do on the repair or sale of the snow plow at the special meeting on August 21st.
- E. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to pay LaCanne Electric for the LED Project \$1,000 Change Order (cost of 24 2X2 lights).
- F. In consideration of a bid from LaCanne Electric, the Council decided it is not necessary to install emergency lighting in the Community Center bathrooms; as the generator should kick in and provide ample lighting.
- G. Kurt Wolf has a meeting with one of the companies' bidding for our IT System needs. The IT system solutions proposals will be address at the next regular meeting.
- H. Playground Grant Compensation moved to 7. New Business F..
 - I. Mike O'Rourke stated per the DNR Outdoor Recreation Grant safety specifications, a light pole in Centennial Park needs to be moved with the power running underground. Everything is running on schedule. The new install is lined up for September 8th and 9th. Mike also asked that we check to make sure the volunteers that help with the playground equipment installation are covered under the city's insurance. Mark Rahrlick stated volunteers are covered. Tim Minske stated the meter, on that pole, will need to be moved, by Xcel Energy, out to the road.

6. Unfinished Business: (cont.)

- I. (cont.) A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to approve the work to be done by LaCanne Electric for \$3,115.29 and cost paid for out of the Playground Project Fund.**
- J. Seth Prescher made a motion, seconded by Lisa Karsten, and carried unanimously to have all postings, to be put on the official city social media website, be submitted to the City Clerk, then approved by the appointed Council Member; and will be posted within 24 hours. The motion included approval of the Two Lakes Design Website Social Media Service Agreement at \$55 per month.**
- K. A motion was made by Lisa Karsten, second by Kathy Wolf, and carried unanimously to approve Resolution 2017-20: Resolution Relating to Procedure for Appointing a Person to Fill the Vacant Council Position. Roll Call: Lisa Karsten-Yes, Kathy Wolf-Yes, Kurt Wolf-Yes, Seth Prescher-Yes.**
- L. After all the Council Members review the part-time Deputy Clerk position applications, the interview committee (Kurt Wolf and Seth Prescher) will chose a date, and the City Clerk will line up the interviews with the top four applicants.**
- M. A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to install the five automatic bathroom towel dispensers. A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to immediately throw away the replaced center-pull paper towel dispensers, after installation.**
- N. A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to approve Ordinance 2017-5: An Ordinance Amending Chapter 114 of the Morristown City Code – Dances. Roll Call: Lisa Karsten - Yes, Kathy Wolf - Yes, Kurt Wolf - Yes, Seth Prescher – Yes**
- O. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve Resolution 2017-19: A Resolution Approving Publication of Ordinance by Title and Summary. Roll Call: Lisa Karsten - Yes, Kathy Wolf - Yes, Kurt Wolf - Yes, Seth Prescher – Yes**
- P. The recently zoned Hwy Commercial 7.09 acre split was given the address of 700 W. Franklin Street. Now with the purchase of the entire 19.20 acres at 9870 Morristown Blvd by JK Enterprises, the 7.09 acres address has been changed to 9868 Morristown Blvd.**

7. New Business:

- A. A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to adopt Resolution 2017:22: Resolution Recognizing National Pregnancy and Infancy Loss Awareness Day. Roll Call: Lisa Karsten - Yes, Kathy Wolf - Yes, Kurt Wolf - Yes, Seth Prescher – Yes
Lisa Karsten suggests the Council plan how the city will recognize this day at the next regular meeting.
- B. A motion was made by Seth Prescher, seconded by Lisa Karsten, and carried unanimously to waive the rental fee of the Government Room for the August 14th, 6 p.m. meeting of the American Red Cross.
- C. The Council will schedule a budget work session at the August 21st special meeting.
- D. Leon Gregor, on behalf of the Fire Relief Assn., presented the Council with the results of the State Audit Report. Currently the firefighter's retirement benefit is \$2,200.00 per year of service. Leon is asking for an increase of \$300.00. Leon suggests raising the City insurance bond to cover the mandate 10% of assets to \$120,000.00; presently at \$85,000.00. Lisa Karsten motioned, seconded by Seth Prescher, and carried unanimously to raise the bond to \$120,000.00 meeting the requirements of the State and authorize the City Clerk to sign the paperwork to apply for fire state aid.
- E. Mark Rahrlick spoke on the annexation the city and township agreed on last fall. The State Office of Boundary Adjustments goes by MNDOT mapping. They believe this annexed parcel and three other properties are in the city limits, not township. The City needs to contact property owners, in question, to check their abstracts to see if a detachment took place from the city between 1936 and 1960.
- F. The Council was to discuss compensating Adam Uittenbogaard for writing the grant application, for which the city was awarded \$67,000.00 towards the playground project. Adam Uittenbogaard decline to accept any payment. The Council expressed their "thanks" to Adam.
A discussion was held on if a second competitive bid, for purchase of playground equipment is necessary. We have a State bid, so Attorney Mark Rahrlick will check to confirm that another bid isn't needed.

8. Correspondence and Announcements:

Drive-In Movie Night August 11th - Free popcorn

9. Claims and Accounts:

Lisa Karsten noted on the mid-month claims the \$1,000.00 for Alexa McDowell, is payment to the historian doing research for the national application for the mill covered by the grant we got from the State. A motion was made by Lisa Karsten, seconded by Kathy Wolf, and carried unanimously to approve to pay the July 17, 2017 Mid-Month Claims and Accounts totaling \$12,153.25 from the General Fund, \$566.69 from the Fire Department Fund, \$43.50 from the Water Operations Fund, \$786.95 from the Wastewater Operations Fund and \$4,183.22 from the Refuse Fund; the August 07, 2017 Current Claims and Accounts totaling \$54,178.83 from the General Fund, \$433.56 from the Fire Department Fund, \$19,475.00 from the Fire Hall Debt Fund, \$1,636.69 from the Water Operations Fund, \$39,286.37 from the Wastewater Operations Fund, and \$4,228.55 from the Refuse Fund; and the August 07, 2017 Late Claims and Accounts totaling \$1,499.27 from the General Fund, \$1,852.26 from the Fire Department Fund, and \$1,325.66 from the Wastewater Operations Fund.

10. Council Discussion and Concerns:

Kurt Wolf mentioned the Council has discussed going to two meetings per month. The regular meeting would be on the first Monday and a special meeting/work session on the third Monday of each month.

11. Adjournment:

A motion was made by Seth Prescher, seconded by Kathy Wolf, and carried unanimously to adjourn. The meeting adjourned at 9:18 p.m.

12. Next Meetings:

The next special meeting is Thursday, August 21, 2017 at 7:00 p.m.
The next regular meeting will be held on Wednesday, September 06, 2017 at 7:00 p.m.



Kurt Wolf, Mayor

ATTEST:



Sheri Gregor, City Clerk/Treasurer